



REQUEST FOR QUOTATION NEGOTIATED PROCUREMENT-TWO FAILED BIDDINGS

PROCUREMENT OF DRUGS AND MEDICINES CHARGED TO TRUST FUND 2024

1. In view of the two (2) failed biddings, the Mariveles Mental Wellness and General Hospital, through its Bids and Awards Committee (BAC) invites PhilGEPS registered suppliers to participate in the negotiation for the **Procurement of Drugs and Medicines charged to Trust Fund 2024** in accordance to Section 53.1 of the Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act".
2. The Approved Budget for the Contract (ABC) is Three Million Eight Hundred Thirteen Thousand Five Hundred Eighty-Two Pesos and 60/100 only (Php 3,813,582.60) inclusive of all applicable taxes.
3. Interested Bidders may obtain further information from the BAC Secretariat at P. Monroe St., Poblacion, Mariveles, Bataan and you may contact or email them at +639688545320 / procurement.mmwgh@gmail.com from May 29 to June 7, 2024, 8AM to 5PM.
4. Interested Bidders shall submit the following documents in sealed envelopes, labeled as "Negotiated Procurement – Two Failed Biddings – Procurement of Drugs and Medicines charged to Trust Fund 2024". The envelope labels should also contain in the name of the bidder, address, and contact details of the bidder.

SGD.

RELIA I. VILLEGAS, RN, MAN, Ed. D
Chairperson, BAC



VISION

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MISSION

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QUALITY POLICY

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CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

TECHNICAL COMPONENT ENVELOPE

Legal Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

Technical Documents:

1. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
2. and statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and
3. Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; (please refer to the Terms of Reference of each equipment)
4. Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder

Financial Documents

1. The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; and
2. The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); or a Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation

Additional Documentary Requirements

- (a) Certificate of product registration from Food and Drug Administration (FDA)
 - Date of certification must not be expired, if expired provide an official receipt of payment for its application for renewal, date of renewal is made before expiry date.
 - Original or certified true copy (All pages)
- (b) Certificate of good manufacturing practices from FDA
 - Certification date must be valid at the time of bidding
 - If submitted in foreign language, the foregoing documents may be substituted by the appropriate equivalent documents in English, if any, issued by the country of the bidder concerned. Otherwise, it must be accompanied by a translation of the documents in English issued by the relevant foreign agency, the foreign government agency authorized to translate documents, or a registered translator.
- (c) Certificate of Chemical Analysis
 - The brand name of the drug for chemical analysis must be the same



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- as that for bidding
- Certification must not be expired at the time of bidding
 - Result of analysis of the drug must be at least 90%
- (d) Bioequivalence study compared with the innovator (For psychotropic Medicines that is first time to be use in the Pharmacy, to be confirm by the Pharmacy TWG)
- (e) Notarized Certification of Availability of Stock
- (f) License to Operate issued by Food and Drug Administration (FDA). If expired, a proof of application for its renewal; updated document tracking log and official receipt as proof of payment should be submitted.
- License to Operate from FDA with List of Sources (whether it is a manufacturer, importer, seller or distributor)
- (g) Batch release certificate from FDA (for limited molecules such as vaccines, toxoids and immunoglobulins only)
- (h) Anti-Rabies Vaccines should be compliant with the DOH AO 2018-0013.
- (i) If the supplier is not the manufacturer, certification from the manufacturer that the supplier is an authorized distributor/dealer of the product/items

FINANCIAL COMPONENT ENVELOPE

- 1. Original of duly signed and accomplished Financial Bid Form; and
- 2. Original of duly signed and accomplished Price Schedule(s)



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BID FORM

Name of Bidder/Distributor

Address:

DRUGS AND MEDICINES for bid for the Six (6) Months Procurement 2024

NO.	ITEMS	Dosage Form	QTY.	BRAND	UNIT COST	AMOUNT
1	Alprazolam 250mcg	tablet	400			
2	Diazepam 5mg	tablet	400			
3	Donepezil 5mg	tablet	3,000			
4	Methylphenidate 10mg	tablet	2,000			
5	Midazolam 5mg/ml (IM,IV), 1ml	ampule	300			
6	Phenobarbital 30mg	tablet	300			
7	Phenobarbital 60mg	tablet	4,200			
8	Phenobarbital 90mg	tablet	5,000			
9	Topiramate 50mg	tablet	600			
10	Valproic acid 250mg/5ml syrup, 120ml	bottle	700			
11	Zolpidem 10 mg	tablet	600			
12	Aciclovir 3% eye ointment, 4.5g	tube	10			
13	Alendronate 70mg + Cholecalciferol 5600 IU	tablet	100			
14	Alfuzozin 10mg	tablet	200			
15	Aluminum Hydroxide 225mg + Magnesium Hydroxide 200mg/5ml suspension, 60ml	bottle	500			
16	Aluminum Hydroxide 200mg + Magnesium Hydroxide 100mg	tablet	5,000			
17	Amiodarone 200mg	tablet	100			
18	Anti-tetanus serum 1500IU/ml, 1ml	ampule	2,500			
19	Ascorbic Acid (Vitamin C) 100mg/ml drops, 15ml	bottle	100			
20	Atropine sulfate 1mg/ml, 1ml (IM,IV,SC)	ampule	100			
21	Betamethasone (as valerate) 0.1% ointment 5g	tube	100			
22	Bisacodyl 5mg (for children)	suppository	100			
23	Bisoprolol 5mg (as fumerate)	tablet	400			
24	Bupivacaine (as Hydrochloride) (spinal) (isobaric) 0.5%, 5mL	vial	100			
25	Butamirate Citrate 50mg MR	tablet	1,500			
26	Calcium Carbonate 500mg elemental Ca + 400 IU Vitamin D3	tablet	10,000			
27	Calcitriol 0.25mcg	capsule	200			
28	Carbetocin 100mcg/ml. 1ml solution for injection (IV)	ampule/vial	10			
29	Cefixime 200mg	capsule	1,000			
30	Ceftazidime 1gm (as pnetahydrate) (IM, IV)	vial	50			
31	Cilostazol 100mg	tablet	600			
32	Ciprofloxacin (as lactate) (IV infusion) 2mg/ml, 100ml	vial	200			



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33	Clobetasol Cream 0.05%, 5g	tube	60		
34	Clobetasol Ointment 0.05%, 5g	tube	50		
35	Conjugated Estrogen 625mcg	tablet	500		
36	Cyproterone 50mg	tablet	12		
37	Dexamethasone 3mg	tablet	600		
38	Dexamethasone 8mg	tablet	600		
39	Dexamethasone 4mg/ml, (as sodium phosphate) 2ml	ampule/vial	60		
40	Dextran , High Molecular Weight 6% dextran 70 in 0.9% sodium chloride (IV) 500ml	bottle/bag	10		
41	Dextromethorpan 10mg	tablet	1,000		
42	Diclofenac 25mg/ml (IM,IV) (as sodium salt), 3ml	ampule/vial	100		
43	Dydrogesterone 10mg	tablet	100		
44	Ephedrine 50mg/ml, 1ml	ampule	50		
45	Ertapenem 1gm powder (as sodium salt)	vial	50		
46	Esmolol 10mg/ml (as hydrochloride), 10ml (IV)	vial	50		
47	Ethambutol 400mg	tablet	2,400		
48	Ethinyl Estradiol 30mcg + Levonorgestrel 150mcg	tablet	336		
49	Famotidine 20mg	tablet	100		
50	Felodipine 5mg MR	tablet	600		
51	Ferrous Salt (equiv to 60mg elemental iron)	tablet	2,000		
52	Fluocinonide 0.05% cream/ ointment 15g	tube	40		
53	Fluticasone Nasal Aqueous Solution: 0.05%/dose (as propionate) x 120 doses	bottle	20		
54	Furosemide 20mg	tablet	200		
55	Fusidate Sodium/Fusidic Acid 2% 5g cream	tube	40		
56	Gentamicin 40mg/ml (as sulfate), 2ml (IM,IV)	ampule/vial	40		
57	Hydrocortisone 1% cream, 10g	tube	40		
58	Hyoscine (as N-Butylbromide) 10mg	tablet	600		
59	Immunoglobulin, Tetanus (Human) 250 IU/ml, (IM), 1ml	p.syringe	10		
60	Isoflurane 100ml	bottle	4		
61	Isoniazid 200mg/5ml syrup	bottle	400		
62	Isosorbide-5-mononitrate 30mg MR	tablet/capsule	5,000		
63	Isoxsuprine (as hydrochloride) 5mg/ml (IM,IV infusion), 2ml	ampule	8		
64	Levofloxacin 5 mg/mL, 150 mL Solution for Injection Vial	vial	80		
65	Lidocaine HCl 2% (20mg/ml) (epidural,local infiltration), 50ml	vial	50		
66	Loratadine 5mg/5ml syrup 30ml	bottle	20		
67	Mebendazole 10ml, 100mg/5ml suspension	bottle	80		
68	Medroxyprogesterone 50mg/ml, 3ml or 150mg/ml, 1ml	vial	20		
69	Metformin (as hydrochloride) 850mg	tablet	1,000		
70	Metoclopramide (as hydrochloride) 10mg	tablet	200		
71	Miconazole Topical Cream, 2% (20mg/g), 5g	tube	20		
72	Morphine 10mg/mL (as sulfate), 1 mL	ampule	150		



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73	Naproxen 275mg (as sodium salt)	tablet	400		
74	Naproxen 550mg (as sodium salt)	tablet	800		
75	Nicardipine 1mg/ml (as hydrochloride) 2ml (IV)	ampule	100		
76	Nifedipine 10mg	capsule	200		
77	Nimodipine 30mg	tablet	200		
78	Norethisterone 5mg (as acetate and as base)	tablet	100		
79	Ofloxacin 200mg	tablet	300		
80	Oxymetazoline 0.025% nasal drops solution (as hydrochloride), 10 mL	bottle	40		
81	Potassium Chloride 750mg durules (as chloride) equiv. to approximately 10 mEq potassium	tablet	1,500		
82	Propylthiouracil 50mg	tablet	1,000		
83	Ranitidine 150mg	tablet	200		
84	Silver Sulfadiazine cream 1% 25g	tube	160		
85	Standard Senna Concentrate 374mg	tablet	100		
86	Streptomycin (as sulfate) (IM) 1g	vial	20		
87	Sulfur Ointment 10% 30g	tube	20		
88	Suxamethonium (as chloride) 20mg/ml, 10ml (IV)	vial	20		
89	Tamoxifen (as citrate) 20mg	tablet	200		
90	Tamsulosin (as hydrochloride) 200mcg	capsule	4,000		
91	Terbinafine 250mg	tablet	100		
92	Terbinafine 1% (as hydrochloride), 15g	tube	50		
93	Timolol 0.5% Eye Drops (as maleate), 5ml	bottle	10		
94	Tobramycin+Dexamethasone eye ointment 0.3%+0.1%, 3.5g	tube	50		
95	Tramadol 50mg/ml (as hydrochloride), 1ml	ampule	50		
96	Vaccine, BCG 500 mcg/mL vial +1mL diluent in ampule (Per Dose)	vial	20		
97	Vaccine, Diphtheria-tetanus toxoid and Pertussis Vaccine (DTP) 0.5ml (IM)	p.syringe	5		
98	Vaccine, Hepatitis B (Recombinant) 10mcg/0.5 mL (10 dose), 5 mL (IM)	Vial	20		
99	Vaccine, Hepatitis B (Recombinant) 20mcg/ml monodose (IM) (adult) (for more than 10 years old)	vial	25		
100	Vaccine, Pneumococcal Conjugate Vaccine 25mcg/0.5 mL, 0.5 mL single dose vial (PSV 23)	P. Syringe	100		
101	Verapamil 80mg	tablet	100		
102	Vitamin 100mg B1 + 100mg B6 + 1mg B12 per ml, 10ml (IV)	vial	100		
103	Zinc 10 mg (elemental zinc), 15ml drops	bottle	20		
104	Zinc (as gluconate) 70mg/5ml syrup (equivalent to 10mg elemental zinc), 60ml	bottle	30		
105	Zinc Tablet (equiv. to 30mg elemental zinc) (as trihydrate)	tablet	8,000		
106	IV/FLUIDS - Hydroxyethyl starch 6% solution 500ml	bottle/bag	24		
107	Calamine 8% Lotion, 60ml	bottle	40		
108	Castor Oil USP grade (Oral), 120ml	bottle	24		
109	Hydrogen Peroxide 3%, 120ml	bottle	1,800		

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110	Ketoconazole 2% (20mg/g) Shampoo, 10ml	sachet	200			
111	Povidone Iodine 7.5% 1Gal	gallon	6			
112	Povidone Iodine 10% 1Gal	gallon	60			
113	Povidone Iodine Oral Antiseptic 1%, 60ml	bottle	150			
114	Petroleum Jelly USP grade, 25g	jar	30			
115	Permethrin Shampoo 1%, 30ml	bottle	40			
116	Salicylic Acid 5%, 60ml	bottle	100			
	*** Nothing Follows***					
					Grand Total	



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SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	QTY	Total	Delivered, Weeks/Months
All items	Refer to the Purchase Order.			10 Working days upon receipt of Purchase Order.



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Upon delivery the following shall be complied:

Shelf life: Drugs must be fresh commercial stock with a total life of twenty four (24) months from the date of manufacture but not less than eighteen (18) months from the date of delivery Letter of request for acceptance or Guarantee Letter for the shelf life below 18 months but not less than 12 months will be on case to case basis.

The guarantee letter must include that unconsumed stocks that will reach three months before the expiration date shall be replaced.

Packaging agreement: The winning bidder should provide the requested quantity regardless of the packaging per item, *partial delivery will not be accepted.*

Labeling Instructions: For each box, bottle and corrugated carton the following should be legibly imprint:
MANUFACTURE:
BATCH/LOT NO:
DATE OF MANUFACTURED:
DATE OF EXPIRY:

End-User

NAME OF COMPANY

Chair, Therapeutic Committee

SIGNATURE OVER PRINTED NAME

Chairperson, BAC

ADDRESS

Vice Chairperson, BAC

TELEPHONE / FAX NO.

Member, BAC

Member, BAC

Member, BAC

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Mariveles, Bataan

Name of Bidder/Distributor: _____

Address: _____

DRUGS AND MEDICINES for bid

NO.	ITEMS	QTY.	Dosage Form	ABC	Packaging Instruction	BRAND
1	Alprazolam 250mcg	400	tablet	2,136.00		
2	Diazepam 5mg	400	tablet	3,979.20		
3	Donepezil 5mg	3,000	tablet	36,000.00		
4	Methylphenidate 10mg	2,000	tablet	180,000.00		
5	Midazolam 5mg/ml (IM,IV), 1ml	300	ampule	43,500.00		
6	Phenobarbital 30mg	300	tablet	2,355.00		
7	Phenobarbital 60mg	4,200	tablet	45,570.00		
8	Phenobarbital 90mg	5,000	tablet	67,500.00		
9	Topiramate 50mg	600	tablet	6,681.60		
10	Valproic acid 250mg/5ml syrup, 120ml	700	bottle	745,920.00		
11	Zolpidem 10 mg	600	tablet	27,720.00		
12	Aciclovir 3% eye ointment, 4.5g	10	tube	13,200.00		
13	Alendronate 70mg + Cholecalciferol 5600 IU	100	tablet	71,400.00		
14	Alfuzozin 10mg	200	tablet	7,200.00		
15	Aluminum Hydroxide 225mg + Magnesium Hydroxide 200mg/5ml suspension, 60ml	500	bottle	42,000.00		
16	Aluminum Hydroxide 200mg + Magnesium Hydroxide 100mg	5,000	tablet	35,640.00		
17	Amiodarone 200mg	100	tablet	2,400.00		
18	Anti-tetanus serum 1500IU/ml, 1ml	2,500	ampule	289,800.00		
19	Ascorbic Acid (Vitamin C) 100mg/ml drops, 15ml	100	bottle	4,440.00		
20	Atropine sulfate 1mg/ml, 1ml (IM,IV,SC)	100	ampule	13,800.00		
21	Betamethasone (as valerate) 0.1% ointment 5g	100	tube	5,008.80		
22	Bisacodyl 5mg (for children)	100	suppository	3,840.00		
23	Bisoprolol 5mg (as fumerate)	400	tablet	7,200.00		
24	Bupivacaine (as Hydrochloride) (spinal) (isobaric) 0.5%, 5mL	100	vial	9,534.00		
25	Butamirate Citrate 50mg MR	1,500	tablet	28,350.00		
26	Calcium Carbonate 500mg elemental Ca + 400 IU Vitamin D3	10,000	tablet	74,400.00		
27	Calcitriol 0.25mcg	200	capsule	7,800.00		
28	Carbetocin 100mcg/ml. 1ml solution for injection (IV)	10	ampule/vial	14,400.00		
29	Cefixime 200mg	1,000	capsule	37,200.00		
30	Ceftazidime 1gm (as pnetahydrate) (IM, IV)	50	vial	12,000.00		
31	Cilostazol 100mg	600	tablet	10,368.00		
32	Ciprofloxacin (as lactate) (IV infusion) 2mg/ml, 100ml	200	vial	84,000.00		
33	Clobetasol Cream 0.05%, 5g	60	tube	8,280.00		

34	Clobetasol Ointment 0.05%, 5g	50	tube	13,200.00	
35	Conjugated Estrogen 625mcg	500	tablet	23,550.00	
36	Cyproterone 50mg	12	tablet	7,473.60	
37	Dexamethasone 3mg	600	tablet	24,840.00	
38	Dexamethasone 8mg	600	tablet	197,280.00	
39	Dexamethasone 4mg/ml, (as sodium phosphate) 2ml	60	ampule/vial	2,406.96	
40	Dextran , High Molecular Weight 6% dextran 70 in 0.9% sodium chloride (IV) 500ml	10	bottle/bag	6,360.00	
41	Dextromethorpan 10mg	1,000	tablet	18,000.00	
42	Diclofenac 25mg/ml (IM,IV) (as sodium salt), 3ml	100	ampule/vial	2,986.80	
43	Dydrogesterone 10mg	100	tablet	10,680.00	
44	Ephedrine 50mg/ml, 1ml	50	ampule	7,200.00	
45	Ertapenem 1gm powder (as sodium salt)	50	vial	128,640.00	
46	Esmolol 10mg/ml (as hydrochloride), 10ml (IV)	50	vial	59,340.00	
47	Ethambutol 400mg	2,400	tablet	9,244.80	
48	Ethinyl Estradiol 30mcg + Levonorgestrel 150mcg	336	tablet	8,487.36	
49	Famotidine 20mg	100	tablet	3,120.00	
50	Felodipine 5mg MR	600	tablet	5,400.00	
51	Ferrous Salt (equiv to 60mg elemental iron)	2,000	tablet	4,800.00	
52	Fluocinonide 0.05% cream/ ointment 15g	40	tube	1,440.00	
53	Fluticasone Nasal Aqueous Solution: 0.05%/dose (as propionate) x 120 doses	20	bottle	5,946.96	
54	Furosemide 20mg	200	tablet	1,200.00	
55	Fusidate Sodium/Fusidic Acid 2% 5g cream	40	tube	11,520.00	
56	Gentamicin 40mg/ml (as sulfate), 2ml (IM,IV)	40	ampule/vial	1,413.60	
57	Hydrocortisone 1% cream, 10g	40	tube	5,712.00	
58	Hyoscine (as N-Butylbromide) 10mg	600	tablet	6,120.00	
59	Immunoglobulin, Tetanus (Human) 250 IU/ml, (IM), 1ml	10	p.syringe	16,200.00	
60	Isoflurane 100ml	4	bottle	11,976.00	
61	Isoniazid 200mg/5ml syrup	400	bottle	34,320.00	
62	Isosorbide-5-mononitrate 30mg MR	5,000	tablet/capsule	54,000.00	
63	Isoxsuprine (as hydrochloride) 5mg/ml (IM,IV infusion), 2ml	8	ampule	2,073.60	
64	Levofloxacin 5 mg/mL, 150 mL Solution for Injection Vial	80	vial	85,849.92	
65	Lidocaine HCl 2% (20mg/ml) (epidural,local infiltration), 50ml	50	vial	3,000.00	
66	Loratadine 5mg/5ml syrup 30ml	20	bottle	4,560.00	
67	Mebendazole 10ml, 100mg/5ml suspension	80	bottle	2,640.00	
68	Medroxyprogesterone 50mg/ml, 3ml or 150mg/ml, 1ml	20	vial	1,749.12	
69	Metformin (as hydrochloride) 850mg	1,000	tablet	5,760.00	
70	Metoclopramide (as hydrochloride) 10mg	200	tablet	480.00	
71	Miconazole Topical Cream, 2% (20mg/g), 5g	20	tube	8,592.00	
72	Morphine 10mg/mL (as sulfate), 1 mL	150	ampule	21,750.00	
73	Naproxen 275mg (as sodium salt)	400	tablet	5,616.00	
74	Naproxen 550mg (as sodium salt)	800	tablet	9,600.00	
75	Nicardipine 1mg/ml (as hydrochloride) 2ml (IV)	100	ampule	11,400.00	
76	Nifedipine 10mg	200	capsule	2,040.00	

77	Nimodipine 30mg	200	tablet	6,604.80		
78	Norethisterone 5mg (as acetate and as base)	100	tablet	5,400.00		
79	Ofloxacin 200mg	300	tablet	1,440.00		
80	Oxymetazoline 0.025% nasal drops solution (as hydrochloride), 10 mL	40	bottle	12,720.00		
81	Potassium Chloride 750mg durules (as chloride) equiv. to approximately 10 mEq potassium	1,500	tablet	44,280.00		
82	Propylthiouracil 50mg	1,000	tablet	25,200.00		
83	Ranitidine 150mg	200	tablet	403.20		
84	Silver Sulfadiazine cream 1% 25g	160	tube	12,480.00		
85	Standard Senna Concentrate 374mg	100	tablet	3,270.00		
86	Streptomycin (as sulfate) (IM) 1g	20	vial	1,080.00		
87	Sulfur Ointment 10% 30g	20	tube	1,680.00		
88	Suxamethonium (as chloride) 20mg/ml, 10ml (IV)	20	vial	16,752.00		
89	Tamoxifen (as citrate) 20mg	200	tablet	2,786.40		
90	Tamsulosin (as hydrochloride) 200mcg	4,000	capsule	86,400.00		
91	Terbinafine 250mg	100	tablet	45,900.00		
92	Terbinafine 1% (as hydrochloride), 15g	50	tube	8,175.00		
93	Timolol 0.5% Eye Drops (as maleate), 5ml	10	bottle	4,317.00		
94	Tobramycin+Dexamethasone eye ointment 0.3%+0.1%, 3.5g	50	tube	25,794.00		
95	Tramadol 50mg/ml (as hydrochloride), 1ml	50	ampule	2,088.00		
96	Vaccine, BCG 500 mcg/mL vial +1mLdiluent in ampule (Per Dose)	20	vial	13,032.00		
97	Vaccine, Diphtheria-tetanus toxoid and Pertussis Vaccine (DTP) 0.5ml (IM)	5	p.syringe	18,000.00		
98	Vaccine, Hepatitis B (Recombinant) 10mcg/0.5 mL (10 d0se), 5 mL (IM)	20	Vial	4,157.28		
99	Vaccine, Hepatitis B (Recombinant) 20mcg/ml monodose (IM) (adult) (for more than 10 years	25	vial	8,889.00		
100	Vaccine, Pneumococcal Conjugate Vaccine 25mcg/0.5 mL, 0.5 mL single dose vial (PSV 23)	100	P. Syringe	348,960.00		
101	Verapamil 80mg	100	tablet	2,475.60		
102	Vitamin 100mg B1 + 100mg B6 + 1mg B12 per ml, 10ml (IV)	100	vial	24,000.00		
103	Zinc 10 mg (elemental zinc), 15ml drops	20	bottle	1,632.00		
104	Zinc (as gluconate) 70mg/5ml syrup (equivalent to 10mg elemental zinc), 60ml	30	bottle	1,512.00		
105	Zinc Tablet (equiv. to 30mg elemental zinc) (as trihydrate)	8,000	tablet	72,000.00		
106	IV/FLUIDS - Hydroxyethyl starch 6% solution 500ml	24	bottle/bag	14,256.00		
107	Calamine 8% Lotion, 60ml	40	bottle	2,880.00		
108	Castor Oil USP grade (Oral), 120ml	24	bottle	3,744.00		
109	Hydrogen Peroxide 3%, 120ml	1,800	bottle	95,040.00		
110	Ketoconazole 2% (20mg/g) Shampoo, 10ml	200	sachet	16,560.00		
111	Povidone Iodine 7.5% 1Gal	6	gallon	5,040.00		
112	Povidone Iodine 10% 1Gal	60	gallon	50,400.00		
113	Povidone Iodine Oral Antiseptic 1%, 60ml	150	bottle	15,975.00		
114	Petroleum Jelly USP grade, 25g	30	jar	1,692.00		
115	Permethrin Shampoo 1%, 30ml	40	bottle	7,176.00		
116	Salicylic Acid 5%, 60ml	100	bottle	7,800.00		

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Mariveles, Bataan

Name of Bidder/Distributor:

Address:

DRUGS AND MEDICINES for bid for the Six (6) Months Procurement 2024

NO.	ITEMS	Dosage Form	QTY.	BRAND	UNIT COST	AMOUNT
1	Alprazolam 250mcg	tablet	400		5.34	2,136.00
2	Diazepam 5mg	tablet	400		9.95	3,979.20
3	Donepezil 5mg	tablet	3,000		12.00	36,000.00
4	Methylphenidate 10mg	tablet	2,000		90.00	180,000.00
5	Midazolam 5mg/ml (IM,IV), 1ml	ampule	300		145.00	43,500.00
6	Phenobarbital 30mg	tablet	300		7.85	2,355.00
7	Phenobarbital 60mg	tablet	4,200		10.85	45,570.00
8	Phenobarbital 90mg	tablet	5,000		13.50	67,500.00
9	Topiramate 50mg	tablet	600		11.14	6,681.60
10	Valproic acid 250mg/5ml syrup, 120ml	bottle	700		1,065.60	745,920.00
11	Zolpidem 10 mg	tablet	600		46.20	27,720.00
12	Aciclovir 3% eye ointment, 4.5g	tube	10		1,320.00	13,200.00
13	Alendronate 70mg + Cholecalciferol 5600 IU	tablet	100		714.00	71,400.00
14	Alfuzozin 10mg	tablet	200		36.00	7,200.00
15	Aluminum Hydroxide 225mg + Magnesium Hydroxide 200mg/5ml suspension, 60ml	bottle	500		84.00	42,000.00
16	Aluminum Hydroxide 200mg + Magnesium Hydroxide 100mg	tablet	5,000		7.13	35,640.00
17	Amiodarone 200mg	tablet	100		24.00	2,400.00
18	Anti-tetanus serum 1500IU/ml, 1ml	ampule	2,500		115.92	289,800.00
19	Ascorbic Acid (Vitamin C) 100mg/ml drops, 15ml	bottle	100		44.40	4,440.00
20	Atropine sulfate 1mg/ml, 1ml (IM,IV,SC)	ampule	100		138.00	13,800.00
21	Betamethasone (as valerate) 0.1% ointment 5g	tube	100		50.09	5,008.80
22	Bisacodyl 5mg (for children)	suppository	100		38.40	3,840.00
23	Bisoprolol 5mg (as fumerate)	tablet	400		18.00	7,200.00
24	Bupivacaine (as Hydrochloride) (spinal) (isobaric) 0.5%, 5mL	vial	100		95.34	9,534.00
25	Butamirate Citrate 50mg MR	tablet	1,500		18.90	28,350.00
26	Calcium Carbonate 500mg elemental Ca + 400 IU Vitamin D3	tablet	10,000		7.44	74,400.00
27	Calcitriol 0.25mcg	capsule	200		39.00	7,800.00
28	Carbetocin 100mcg/ml. 1ml solution for injection (IV)	ampule/vial	10		1,440.00	14,400.00
29	Cefixime 200mg	capsule	1,000		37.20	37,200.00
30	Ceftazidime 1gm (as pnetahydrate) (IM, IV)	vial	50		240.00	12,000.00
31	Cilostazol 100mg	tablet	600		17.28	10,368.00
32	Ciprofloxacin (as lactate) (IV infusion) 2mg/ml, 100ml	vial	200		420.00	84,000.00
33	Clobetasol Cream 0.05%, 5g	tube	60		138.00	8,280.00
34	Clobetasol Ointment 0.05%, 5g	tube	50		264.00	13,200.00
35	Conjugated Estrogen 625mcg	tablet	500		47.10	23,550.00
36	Cyproterone 50mg	tablet	12		622.80	7,473.60
37	Dexamethasone 3mg	tablet	600		41.40	24,840.00
38	Dexamethasone 8mg	tablet	600		328.80	197,280.00

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Mariveles, Bataan

Name of Bidder/Distributor:

Address:

DRUGS AND MEDICINES for bid for the Six (6) Months Procurement 2024

39	Dexamethasone 4mg/ml, (as sodium phosphate) 2ml	ampule/vial	60		40.12	2,406.96
40	Dextran , High Molecular Weight 6% dextran 70 in 0.9% sodium chloride (IV) 500ml	bottle/bag	10		636.00	6,360.00
41	Dextromethorpan 10mg	tablet	1,000		18.00	18,000.00
42	Diclofenac 25mg/ml (IM,IV) (as sodium salt), 3ml	ampule/vial	100		29.87	2,986.80
43	Dydrogesterone 10mg	tablet	100		106.80	10,680.00
44	Ephedrine 50mg/ml, 1ml	ampule	50		144.00	7,200.00
45	Ertapenem 1gm powder (as sodium salt)	vial	50		2,572.80	128,640.00
46	Esmolol 10mg/ml (as hydrochloride), 10ml (IV)	vial	50		1,186.80	59,340.00
47	Ethambutol 400mg	tablet	2,400		3.85	9,244.80
48	Ethinyl Estradiol 30mcg + Levonorgestrel 150mcg	tablet	336		25.26	8,487.36
49	Famotidine 20mg	tablet	100		31.20	3,120.00
50	Felodipine 5mg MR	tablet	600		9.00	5,400.00
51	Ferrous Salt (equiv to 60mg elemental iron)	tablet	2,000		2.40	4,800.00
52	Fluocinonide 0.05% cream/ ointment 15g	tube	40		36.00	1,440.00
53	Fluticasone Nasal Aqueous Solution: 0.05%/dose (as propionate) x 120 doses	bottle	20		297.35	5,946.96
54	Furosemide 20mg	tablet	200		6.00	1,200.00
55	Fusidate Sodium/Fusidic Acid 2% 5g cream	tube	40		288.00	11,520.00
56	Gentamicin 40mg/ml (as sulfate), 2ml (IM,IV)	ampule/vial	40		35.34	1,413.60
57	Hydrocortisone 1% cream, 10g	tube	40		142.80	5,712.00
58	Hyoscine (as N-Butylbromide) 10mg	tablet	600		10.20	6,120.00
59	Immunoglobulin, Tetanus (Human) 250 IU/ml, (IM), 1ml	p.syringe	10		1,620.00	16,200.00
60	Isoflurane 100ml	bottle	4		2,994.00	11,976.00
61	Isoniazid 200mg/5ml syrup	bottle	400		85.80	34,320.00
62	Isosorbide-5-mononitrate 30mg MR	tablet/capsule	5,000		10.80	54,000.00
63	Isoxsuprine (as hydrochloride) 5mg/ml (IM,IV infusion), 2ml	ampule	8		259.20	2,073.60
64	Levofloxacin 5 mg/mL, 150 mL Solution for Injection Vial	vial	80		1,073.12	85,849.92
65	Lidocaine HCl 2% (20mg/ml) (epidural,local infiltration), 50ml	vial	50		60.00	3,000.00
66	Loratadine 5mg/5ml syrup 30ml	bottle	20		228.00	4,560.00
67	Mebendazole 10ml, 100mg/5ml suspension	bottle	80		33.00	2,640.00
68	Medroxyprogesterone 50mg/ml, 3ml or 150mg/ml, 1ml	vial	20		87.46	1,749.12
69	Metformin (as hydrochloride) 850mg	tablet	1,000		5.76	5,760.00
70	Metoclopramide (as hydrochloride) 10mg	tablet	200		2.40	480.00
71	Miconazole Topical Cream, 2% (20mg/g), 5g	tube	20		429.60	8,592.00
72	Morphine 10mg/mL (as sulfate), 1 mL	ampule	150		145.00	21,750.00
73	Naproxen 275mg (as sodium salt)	tablet	400		14.04	5,616.00
74	Naproxen 550mg (as sodium salt)	tablet	800		12.00	9,600.00
75	Nicardipine 1mg/ml (as hydrochloride) 2ml (IV)	ampule	100		114.00	11,400.00
76	Nifedipine 10mg	capsule	200		10.20	2,040.00

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Mariveles, Bataan

Name of Bidder/Distributor:

Address:

DRUGS AND MEDICINES for bid for the Six (6) Months Procurement 2024

77	Nimodipine 30mg	tablet	200	33.02	6,604.80
78	Norethisterone 5mg (as acetate and as base)	tablet	100	54.00	5,400.00
79	Ofloxacin 200mg	tablet	300	4.80	1,440.00
80	Oxymetazoline 0.025% nasal drops solution (as hydrochloride), 10 mL	bottle	40	318.00	12,720.00
81	Potassium Chloride 750mg durules (as chloride) equiv. to approximately 10 mEq potassium	tablet	1,500	29.52	44,280.00
82	Propylthiouracil 50mg	tablet	1,000	25.20	25,200.00
83	Ranitidine 150mg	tablet	200	2.02	403.20
84	Silver Sulfadiazine cream 1% 25g	tube	160	78.00	12,480.00
85	Standard Senna Concentrate 374mg	tablet	100	32.70	3,270.00
86	Streptomycin (as sulfate) (IM) 1g	vial	20	54.00	1,080.00
87	Sulfur Ointment 10% 30g	tube	20	84.00	1,680.00
88	Suxamethonium (as chloride) 20mg/ml, 10ml (IV)	vial	20	837.60	16,752.00
89	Tamoxifen (as citrate) 20mg	tablet	200	13.93	2,786.40
90	Tamsulosin (as hydrochloride) 200mcg	capsule	4,000	21.60	86,400.00
91	Terbinafine 250mg	tablet	100	459.00	45,900.00
92	Terbinafine 1% (as hydrochloride), 15g	tube	50	163.50	8,175.00
93	Timolol 0.5% Eye Drops (as maleate), 5ml	bottle	10	431.70	4,317.00
94	Tobramycin+Dexamethasone eye ointment 0.3%+0.1%, 3.5g	tube	50	515.88	25,794.00
95	Tramadol 50mg/ml (as hydrochloride), 1ml	ampule	50	41.76	2,088.00
96	Vaccine, BCG 500 mcg/mL vial +1mLdiluent in ampule (Per Dose)	vial	20	651.60	13,032.00
97	Vaccine, Diptheria-tetanus toxoid and Pertussis Vaccine (DTP) 0.5ml (IM)	p.syringe	5	3,600.00	18,000.00
98	Vaccine, Hepatitis B (Recombinant) 10mcg/0.5 mL (10 d0se), 5 mL (IM)	Vial	20	207.86	4,157.28
99	Vaccine, Hepatitis B (Recombinant) 20mcg/ml monodose (IM) (adult) (for more than 10 years old)	vial	25	355.56	8,889.00
100	Vaccine, Pneumococcal Conjugate Vaccine 25mcg/0.5 mL, 0.5 mL single dose vial (PSV 23)	P. Syringe	100	3,489.60	348,960.00
101	Verapamil 80mg	tablet	100	24.76	2,475.60
102	Vitamin 100mg B1 + 100mg B6 + 1mg B12 per ml, 10ml (IV)	vial	100	240.00	24,000.00
103	Zinc 10 mg (elemental zinc), 15ml drops	bottle	20	81.60	1,632.00
104	Zinc (as gluconate) 70mg/5ml syrup (equivalent to 10mg elemental zinc), 60ml	bottle	30	50.40	1,512.00
105	Zinc Tablet (equiv. to 30mg elemental zinc) (as trihydrate)	tablet	8,000	9.00	72,000.00
106	IV/FLUIDS - Hydroxyethyl starch 6% solution 500ml	bottle/bag	24	594.00	14,256.00
107	Calamine 8% Lotion, 60ml	bottle	40	72.00	2,880.00
108	Castor Oil USP grade (Oral), 120ml	bottle	24	156.00	3,744.00
109	Hydrogen Peroxide 3%, 120ml	bottle	1,800	52.80	95,040.00
110	Ketoconazole 2% (20mg/g) Shampoo, 10ml	sachet	200	82.80	16,560.00
111	Povidone Iodine 7.5% 1Gal	gallon	6	840.00	5,040.00

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Mariveles, Bataan

Name of Bidder/Distributor:

Address:

DRUGS AND MEDICINES for bid for the Six (6) Months Procurement 2024

112	Povidone Iodine 10% 1Gal	gallon	60		840.00	50,400.00
113	Povidone Iodine Oral Antiseptic 1%, 60ml	bottle	150		106.50	15,975.00
114	Petroleum Jelly USP grade, 25g	jar	30		56.40	1,692.00
115	Permethrin Shampoo 1%, 30ml	bottle	40		179.40	7,176.00
116	Salicylic Acid 5%, 60ml	bottle	100		78.00	7,800.00
	*** Nothing Follows***					
					Grand Total	3,813,582.60

Bid Form

Date: _____
Invitation to Bid¹ N^o: _____

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform] [description of the Goods]* in conformity with the said Bidding Documents for the sum of *[total Bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause **Error! Reference source not found.** and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:²

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause **Error! Reference source not found.** of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity]* *[for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the*

¹ If ADB, JICA and WB funded projects, use IFB.

² Applicable only if the Funding Source is the ADB, JICA or WB.

Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

For Goods Offered From Abroad

Name of Bidder _____, Invitation to Bid¹ Number ____, Page ____ of _____.

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

¹ If ADB, JICA and WB funded projects, use IFB.

For Goods Offered From Within the Philippines

Name of Bidder _____ . Invitation to Bid² Number _ . Page of ____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

² If ADB, JICA and WB funded projects, use IFB.

Statement of all Ongoing Government & Private contracts including contracts awarded but not yet started

Business Name : _____

Business Address : _____

Name of Contract/ Project Cost	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Date of Delivery	Amount		End user's acceptance or official receipt(s) or sales invoice issued for the contract
						Contract	Value of Outstanding Contract	
<u>Government</u>								
<u>Private</u>								
						Total Cost		

Note: This statement shall be supported with:

- 1 Notice of Award , Contract, NTP, and other docs, if necessary

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

Statement of all completed Government & private contracts which are similar in nature and complexity to the Contract to be Bid

Business Name : _____

Business Address : _____

Name of Contract/ Project Cost	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Date of Delivery	Contract Amount	End user's acceptance or official receipt(s) or sales invoice issued for the contract
<u>Government</u>							
<u>Private</u>							

Note: This statement shall be supported with:

- 1 Notice of Award, Contract, NTP, and other docs, if necessary

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

Statement of Bidder's Single Largest Completed Contract (SLCC)

Business Name : _____

Business Address : _____

Name of Contract/ Project Cost	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Date of Delivery	Amount of completed contracts, adjusted by the Bidder	End user's acceptance or official receipt(s) and sales invoice issued for the contract
<u>Government</u>							
<u>Private</u>							
						Total Cost	

Note: This statement shall be supported with:
 1 Notice of Award, Contract, NTP, and other docs, if necessary

Submitted by : _____
 (Printed Name & Signature)
 Designation : _____
 Date : _____