

Department of Health Central Luzon Center for Health Development

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL







Date: March 12, 2024

Contact No: 09688545320 Email: procurement@mmwgh.gov.ph; procurement.mmwgh@gmail.com; Website: mmwgh.gov.ph

REQUEST FOR QUOTATION

	PR No.: 2024-02-0084 (MMU)	
Business Name: Address: Contact No./ Email: TIN:		
Sir/ Madam:		
e Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eli	gible and PhilGEPS-registered	

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

Specifications and within the Approved Budget for the Contract. (ABC)

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303

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- PCAB License (for Infrastructure)
- Professional License/ Curriculum Vitae (for Consulting Services)
- Sample Invoice/ O.R./ C.R.

suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical

- Omnibus Sworn Statement (for ABCs above 50K; must be submitted by the winning bidder within 2 days from notification of Procurement Office
- Income/ Business tax Return (for ABCs above 500K)

C. This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before March 18, 2024, 5PM subject to the following

Terms and Conditions:

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for sixty (60) calendar days from the deadline of submission. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or **Technical Specifications**
- 8 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 Liquidated Damages and Section 69 Imposition of Administrative Penalties shall be observed
- g Delivery terms: Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO. The entirety of the items listed in the Purchase Order/ Job Order must be delivered. Incomplete or partial deliveries will not be accepted.
- 10 Warranty: To ensure the delivery of the quality goods and ensure that manufacturing defects will be corrected by the supplier, the supplier shall provide a waranty security

For goods, the supplier shall impose a three (3) month-period in case of Expendable Supplies or a minimum of one (1) year in the case of Non-Expendable Supplies after acceptance of the delivered supplies. Warranty security may be obligated by the supplier through special bank guarantee or retention money in an amount equivalent to 2.5% of the total contract price.

For infrastructure, contractor shall be required to post a warranty in accordance with the following schedule. The warranty security shall be denominated in Philippine Pesos, remain effective for one (1) year from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity, and returned only after the lapse of the said one (1) year period.

- Cash or Letter of Credit issued by a Universal or Commercial Bank: Provided, however, That the Letter of Credit shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. (Equivalent to 5% of the Total Contract Price)
- Bank guarantee confirmed by a Universal or Commercial Bank. (Equivalent to 5% of the Total Contract Price)
- Surety bond callable upon demand issued by GSIS or a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. (Equivalent to 30% of the Total Contract Price)

	The said amounts shall only	be released after the lapse of the given warranty period pursuant to Section 62.1 of the 2016 Revised IRR of RA 9184.
11	Payment terms:	working days upon completion of delivery

Very Truly Yours SGD. VINCENT A. ISIP, MPA Chief Administrative Officer



Department of Health Central Luzon Center for Health Development

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL



P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105

REQUEST FOR QUOTATION

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D.	Item No.	QTY	Unit	ABC	Technical Specfications/ Description	Brand/ Model	Unit Price	Total Amount
	1	195	pack	91,685.10	Folder, with tab, for legal size documents, 100's/pack			
					Nothing Follows			
							Total Amount in	
							Figures Total Amount in	
							Words	
			Total	91,685.10				

		Total	91,685.10						
Note: Incomp	olete desc	cription of ite	em/s will invalidate y	our quotations.					
RFQ served	by:								
	Rando	olph B. Ab	uyo	•		Printe	ed Name/Signatur	re of Bidder	
	С	anvasser							

PURCHASE REQUEST

Appendix 60
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MMU/HOPSS	HOPSS	billi		Date: February 14, 2024	14, 2024
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
OF-F06	pack	Folder, with tab, for legal size documents, 100's/pack	195	470.18	91.685.10
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		FUNDS AVAILABLE			
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Purpose:	For the us	For the use of various units/ offices.		Total	91,685.10
	(Supplies	(Supplies not available at Procurement Service with Reference APR No. 24-00341)	e APR No. 24-	00341)	
	Requested by:	by:	Approved by:	d by:	
Signature:		טטט			
Printed	CARMEN	CARMENCITA G. SAVELLA, MPA	DENNIS DAY	DENNIS DAYAO L. ORDOÑA MO	9
Designation	Supervisin	Designation Supervising Administrative Officer	0 4 5		
Designation	Ouper visua	g Auminstrative Ourcei	Medical Center Chief II	ChiefII	. / .

SGD.