



Department of Health
Central Luzon Center for Health Development

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Bulletin of Vacancies 2024-003

Publication March 12, 2024

Republic of the Philippines
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
 Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC POC must have MS Excel Format

RECEIVED
 MAR 12 2024
 SHELLA T. TRIA
 Administrative Assistant
 Date

SGD
 LEA-JEAN M. PAYONG, MBA
 Supervising Administrative Officer
 MAR 12 2024

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL in the CSC website

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Specialist IV	OSEC-DOHB-MDSP4-150011-2015	25	₱ 102,690.00	Doctor of Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: • Case Management; • Developing Personal and Organizational Capability; • Learning Facilitation; • Management Acumen; • Patient-Centered Care; • Planning, Organizing, and Delivering; • Technical Consulting; • Technical Writing	Office of the Medical Service / OIC- Chief Medical Professional Staff
2	Medical Specialist IV	OSEC-DOHB-MDSP4-150246-2016	25	₱ 102,690.00	Doctor of Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: • Case Management; • Developing Personal and Organizational Capability; • Learning Facilitation; • Management Acumen; • Patient-Centered Care; • Planning, Organizing, and Delivering; • Technical Consulting; • Technical Writing	Office of the Medical Center Chief - Professional Education, Training, and Research Unit

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
3	Medical Specialist IV	OSEC-DOHB-MDSP4-150247-2016	25	₱ 102,690.00	Doctor of Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: • Case Management; • Developing Personal and Organizational Capability; • Learning Facilitation; • Management Acumen; • Patient-Centered Care; • Planning, Organizing, and Delivering; • Technical Consulting; • Technical Writing	Medical Service - General Medical Service
4	Medical Specialist III (Part-Time)	OSEC-DOHB-MDSPT3-150069-2016	24	₱ 45,039.00	Doctor of Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies • Achieving High Standards • Case Management • Continuous Development • Developing Personal and Organizational Capability • Facility and Equipment Maintenance • Learning and Development • Learning Facilitation • Management Acumen • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • Performance Management Standards • Planning, Organizing and Delivering • Policy Development • Technical Consulting • Technical Writing	Medical Service - Cardiology / Pulomonology

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
5	Medical Specialist II	OSEC-DOHB-MDSP2-150234-2016	23	₱ 80,003.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: <ul style="list-style-type: none"> • Achieving High Standards • Attention to Details • Biomedical/Biobehavioral Research Expertise • Building Relationship with Stakeholders • Case Management • Continuous Development • Data Recording and Reporting • Diversity Management • Government and Departmental Policies and Procedures • Health Promotion and Health Education • Learning Facilitation • Medical Knowledge • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Planning, Organizing and Delivering • Research and Analysis • Risk Management • Technical Consulting 	Office of the Medical Center Chief - Health Emergency and Disaster Management Unit (HEDMU)
6	Medical Officer III	OSEC-DOHB-MDOF3-150025-2013	21	₱ 63,997.00	Doctor of Medicine	None required	None required	RA 1080	Technical Competencies: <ul style="list-style-type: none"> • Achieving High Standards • Attention to Details • Biomedical/Biobehavioral Research Expertise • Building Relationship with Stakeholders • Case Management • Continuous Development • Data Recording and Reporting • Diversity Management • Government and Departmental Policies and Procedures • Health Promotion and Health Education • Learning Facilitation • Medical Knowledge • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Planning, Organizing and Delivering • Research and Analysis • Risk Management • Technical Consulting 	Central Luzon Center for Health Development - Regulations, Licensing and Enforcement Division (RLED)

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
7	Pharmacist IV	OSEC-DOHB- PH4-150185- 2021	20	₱ 57,347.00	Bachelor's degree in Pharmacy	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: • Attention to Details; • Drugs and Medicines Management; • Equipment, Materials and Supplies Management; • Government and Departmental Policies and Procedures; • Learning Facilitation; • Planning, Organizing and Delivering	Allied Health Professional Service - Pharmacy Unit
8	Medical Technologist III	OSEC-DOHB- MDTK3-150188- 2016	18	₱ 46,725.00	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: • Achieving High Standards; • Attention to Details; • Continuous Development; • Equipment, Materials and Supplies Management; • Management Acumen; • Operating Medical Machines, Equipment, and Tools; • People Management	Allied Health Professional Service - Clinical Laboratory Unit

No	Position Title (Parenthetical Title, If applicable)	Plantilla Item No	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
7	Pharmacist IV	OSEC-DOHB- PH4-150185- 2021	20	₱ 57,347.00	Bachelor's degree in Pharmacy	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: • Attention to Details; • Drugs and Medicines Management; • Equipment, Materials and Supplies Management; • Government and Departmental Policies and Procedures; • Learning Facilitation; • Planning, Organizing and Delivering	Allied Health Professional Service - Pharmacy Unit
8	Medical Technologist III	OSEC-DOHB- MDTK3-150188- 2016	18	₱ 46,725.00	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: • Achieving High Standards; • Attention to Details; • Continuous Development; • Equipment, Materials and Supplies Management; • Management Acumen; • Operating Medical Machines, Equipment, and Tools; • People Management	Allied Health Professional Service - Clinical Laboratory Unit

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
9	Psychologist III	OSEC-DOHB- PSY3-150072- 2014	18	₱ 46,725.00	Master's degree in Psychology	16 hours of relevant training on the delivery of psychological services which include psychological interventions, psychosocial assessment and psychological programs	2 years of relevant experience involving the delivery of psychological services	RA 1080	Technical Competencies: • Diversity Management; • People Management • Performance Management Standards; • Planning, Organizing and Delivering; • Research and Analysis; • Respecting and Caring for Patients; • Therapy, Consulting and Behavioral Assessment	Advanced Comprehensive Center for Mental Health - Psychology Unit
10	Nurse III	OSEC-DOHB- NURS3-150177- 2021	17	₱ 43,030.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: • Care Management • Diversity Management • Equipment, Materials and Supplies Management • Implementing Health Policies and Regulations • Learning Facilitation • Management Acumen • Patient-Centered Care • People Management • Performance Management Standards • Records Management	Office of the Medical Center Chief -Infection Prevention and Control Unit

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
9	Psychologist III	OSEC-DOHB- PSY3-150072- 2014	18	₱ 46,725.00	Master's degree in Psychology	16 hours of relevant training on the delivery of psychological services which include psychological interventions, psychosocial assessment and psychological programs	2 years of relevant experience involving the delivery of psychological services	RA 1080	Technical Competencies: • Diversity Management; • People Management • Performance Management Standards; • Planning, Organizing and Delivering; • Research and Analysis; • Respecting and Caring for Patients; • Therapy, Consulting and Behavioral Assessment	Advanced Comprehensive Center for Mental Health - Psychology Unit
10	Nurse III	OSEC-DOHB- NURS3-150177- 2021	17	₱ 43,030.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: • Care Management • Diversity Management • Equipment, Materials and Supplies Management • Implementing Health Policies and Regulations • Learning Facilitation • Management Acumen • Patient-Centered Care • People Management • Performance Management Standards • Records Management	Office of the Medical Center Chief -Infection Prevention and Control Unit

No.	Position Title (Parenthetical Title, If applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
11	Nurse II	OSEC-DOHB- NURS2-150276- 2021	16	₱ 39,672.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: <ul style="list-style-type: none"> • Achieving High Standards • Building Relationship with Stakeholders • Care Management • Continuous Development • Equipment, Materials and Supplies Management • Implementing Health Policies and Regulations • Learning Facilitation • Maternal and Newborn Care • Nursing Care • People Management • Performance Management Standards • Workforce Planning 	Nursing Service
12	Occupational Therapist II	OSEC-DOHB- OT2-150065- 2021	15	₱ 36,619.00	Bachelor's degree in Occupational Therapy	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: <ul style="list-style-type: none"> • Care Management; • Case Management; • Diversity Management; • Medical Knowledge; • Patient-Centered Care; • People Management 	Medical Service - Occupational Therapy Unit

No	Position Title (Parenthetical Title, If applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
13	Pharmacist I	OSEC-DOHB- PH1-150043- 2021	11	₱ 27,000.00	Bachelor's degree in Pharmacy	None required	None required	RA 1080	Technical Competencies: • Attention to Details; • Data Recording and Reporting; • Diversity Management; • Drugs and Medicines Management; • Respecting and Caring for Patients	Allied Health Professional Service - Pharmacy Unit
14	Pharmacist I	OSEC-DOHB- PH1-150051- 2021	11	₱ 27,000.00	Bachelor's degree in Pharmacy	None required	None required	RA 1080	Technical Competencies: • Attention to Details; • Data Recording and Reporting; • Diversity Management; • Drugs and Medicines Management; • Respecting and Caring for Patients	Allied Health Professional Service - Pharmacy Unit

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
15	Pharmacist I	OSEC-DOHB- PH1-150052- 2021	11	₱ 27,000.00	Bachelor's degree in Pharmacy	None required	None required	RA 1080	Technical Competencies: • Attention to Details; • Data Recording and Reporting; • Diversity Management; • Drugs and Medicines Management; • Respecting and Caring for Patients	Allied Health Professional Service - Pharmacy Unit
16	Laboratory Aide II	OSEC-DOHB- LABA2-150006- 2021	4	₱ 15,586.00	Elementary School Graduate	None required	None required	None required (MC 10, S. 2013, Cat. III)	Technical Competencies: • Computer Skills; • Diversity Management; • Managing Work; • Patient-Centered Care; • Providing Support Service	Allied Health Professional Service - Clinical Laboratory Unit

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	

MMWGH is committed to, and supports Equal Employment Opportunity Principle. This office does not discriminate on the account of age, sex, sexual orientation and gender identity, civil status, religion, disability, ethnicity, or political affiliation. We welcome all interested and qualified applicants.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than MAR 26 2024

For Entry Level Positions:

- Letter of Intent addressed to:
DENNIS DAYAO L. ORDOÑA, MD
Medical Center Chief II
Mariveles Mental Wellness and General Hospital
Mariveles, Bataan
Thru LEA-JEAN M. PAYONG, MBA
Supervising Administrative Officer, HRMU
- Personal Data Sheet with additional Work Experience Sheet
- Diploma
- Transcript of Records
- PRC Certification and Board Rating (if applicable)
- Certificate of Residency/Diplomate/Fellow (if applicable)
- Photocopy of License / CS Eligibility (if applicable)

For Promotion / Transfer: All qualified next- in-rank shall be automatically considered candidates for promotion to the next higher position and advised to submit the following documents.
Non submission of the required documents shall mean waiver on their part to be considered as candidate for promotion.

- Letter of Intent
- Updated Personal Data Sheet with additional Work Experience Sheet
- Performance Evaluation (IPCR) for the last rating period
- Certificate of Trainings
- Photocopy of License / CS Eligibility (if applicable)

QUALIFIED APPLICANTS are advised to hand in their application at Mariveles Mental Wellness and General Hospital from Monday- Friday, 8am-5pm or send through courier addressed to:

Human Resource Management Unit
Mariveles Mental Wellness and General Hospital
P. Monroe St., Poblacion, Mariveles, Bataan

Noted by:

SGD
DENNIS DAYAO L. ORDOÑA, MD
Medical Center Chief II
SGD
/ VAI

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

