



Department of Health
Central Luzon Center for Health Development

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Bulletin of Vacancies 2023-017

Republic of the Philippines
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
Request for Publication of Vacant Positions

CSC FIELD OFFICE - I.AAN
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Action Office: **ALEXIS ANNE M. CANLAS**
Designation: **Administrative Aide III**
Date: _____
Unique ID No.: R3BT

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL in the CSC website:

SGD
LEA-JEAN M. PAYONG, MBA
Supervising Administrative Officer
DEC 14 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Specialist II	OSEC-DOHB-MDSP2-150176-2021	23	₱ 80,003.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: • Biomedical/Biobehavioral Research Expertise • Case Management • Continuous Development • Diversity Management • Government and Departmental Policies and Procedures • Learning and Development • Learning Facilitation • Management Acumen • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Performance Management Standards • Planning, Organizing and Delivering • Process Management • Scientific Knowledge for Health/Medical Staff • Technical Consulting	General Medical Service - Obstetrics and Gynecology
2	Medical Specialist II	OSEC-DOHB-MDSP2-150181-2021	23	₱ 80,003.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: • Biomedical/Biobehavioral Research Expertise • Case Management • Continuous Development • Diversity Management • Government and Departmental Policies and Procedures • Learning and Development • Learning Facilitation • Management Acumen • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Performance Management Standards • Planning, Organizing and Delivering • Process Management • Scientific Knowledge for Health/Medical Staff • Technical Consulting	General Medical Service - Radiology


3	Medical Specialist II (Part-Time)	OSEC-DOHB-MDSPT2-150080-2016	23	₱ 40,001.50	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: • Achieving High Standards • Case Management • Continuous Development • Developing Personal and Organizational Capability • Facility and Equipment Maintenance • Learning and Development • Learning Facilitation • Management Acumen • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • Performance Management Standards • Planning, Organizing and Delivering • Policy Development • Technical Consulting • Technical Writing	General Medical Service - Anesthesiology
4	Medical Officer III	OSEC-DOHB-MDOF3-150193-2016	21	₱ 63,997.00	Doctor of Medicine	None required	None required	RA 1080	Technical Competencies: • Achieving High Standards • Attention to Details • Biomedical/Biobehavioral Research Expertise • Case Management, Data Recording and Reporting • Diversity Management • Medical Knowledge • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Planning, Organizing and Delivering, Research and Analysis • Technical Consulting	Advanced Comprehensive Center for Mental Health - Psychiatry and Public Mental Health Residency Training



5	Medical Officer III	OSEC-DOHB-MDOF3-150203-2016	21	₱ 63,997.00	Doctor of Medicine	None required	None required	RA 1080	Technical Competencies: • Achieving High Standards • Attention to Details • Biomedical/Biobehavioral Research Expertise • Case Management, Data Recording and Reporting • Diversity Management • Medical Knowledge • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Planning, Organizing and Delivering, Research and Analysis • Technical Consulting	Advanced Comprehensive Center for Mental Health - Psychiatry and Public Mental Health Residency Training
6	Medical Officer III	OSEC-DOHB-MDOF3-150211-2016	21	₱ 63,997.00	Doctor of Medicine	None required	None required	RA 1080	Technical Competencies: • Achieving High Standards • Attention to Details • Biomedical/Biobehavioral Research Expertise • Case Management, Data Recording and Reporting • Diversity Management • Medical Knowledge • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Planning, Organizing and Delivering, Research and Analysis • Technical Consulting	Advanced Comprehensive Center for Mental Health - Psychiatry and Public Mental Health Residency Training


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7	Medical Officer III	OSEC-DOHB-MDOF3-150200-2016	21	₱ 63,997.00	Doctor of Medicine	None required	None required	RA 1080	<ul style="list-style-type: none"> Technical Competencies: Achieving High Standards Attention to Details Biomedical/Biobehavioral Research Expertise Building Relationship with Stakeholders Case Management Continuous Development Data Recording and Reporting Diversity Management Government and Departmental Policies and Procedures Health Promotion and Health Education Learning Facilitation Medical Knowledge Operating Medical Machines, Equipment and Tools Patient-Centered Care People Management Planning, Organizing and Delivering Research and Analysis Risk Management Technical Consulting 	General Medical Service - as General Practitioner
8	Medical Officer III	OSEC-DOHB-MDOF3-150201-2016	21	₱ 63,997.00	Doctor of Medicine	None required	None required	RA 1080	<ul style="list-style-type: none"> Technical Competencies: Achieving High Standards Attention to Details Biomedical/Biobehavioral Research Expertise Building Relationship with Stakeholders Case Management Continuous Development Data Recording and Reporting Diversity Management Government and Departmental Policies and Procedures Health Promotion and Health Education Learning Facilitation Medical Knowledge Operating Medical Machines, Equipment and Tools Patient-Centered Care People Management Planning, Organizing and Delivering Research and Analysis Risk Management Technical Consulting 	General Medical Service - as General Practitioner


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 Action Office: ALEXIS ANNE M. CANLAS
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MMWGH is committed to, and supports Equal Employment Opportunity Principle. This office does not discriminate on the account of age, sex, sexual orientation and gender identity, civil status, religion, disability, ethnicity, or political affiliation. We welcome all interested and qualified applicants.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than DEC 29 2023.

For Entry Level Positions:

1. Letter of Intent addressed to:
CORAZON I. FLORES, MD, MPH, CESO IV
Director IV
Mariveles Mental Wellness and General Hospital
Mariveles, Bataan
Thru: LEA-JEAN M. PAYONG, MBA
Supervising Administrative Officer, HRMU
2. Personal Data Sheet with additional Work Experience Sheet
3. Diploma
4. Transcript of Records
5. PRC Certification and Board Rating (if applicable)
6. Certificate of Residency/Diplomate/Fellow (if applicable)
6. Photocopy of License / CS Eligibility (if applicable)

For Promotion / Transfer: All qualified next- in-rank shall be automatically considered candidates for promotion to the next higher position and advised to submit the following documents.
Non submission of the required documents shall mean waiver on their part to be considered as candidate for promotion.

1. Letter of Intent
2. Updated Personal Data Sheet with additional Work Experience Sheet
3. Performance Evaluation (IPCR) for the last rating period
4. Certificate of Trainings
5. Photocopy of License / CS Eligibility (if applicable)

QUALIFIED APPLICANTS are advised to hand in their application at Mariveles Mental Wellness and General Hospital from Monday- Friday, 8am-5pm or send through courier addressed to:

Human Resource Management Unit
Mariveles Mental Wellness and General Hospital
P. Monroe St., Poblacion, Mariveles, Bataan

Noted by:

SGD
VINCENT A. ISIP, MPA
Chief Administrative Officer

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

