



Department of Health
Central Luzon Center for Health Development

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Bulletin of Vacancies 2023-013

Publication August 11, 2023

Republic of the Philippines
MARVELLES MENTAL WELLNESS AND GENERAL HOSPITAL
 Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MARVELLES MENTAL WELLNESS AND GENERAL HOSPITAL, in the CSC website:

SGD,

LEA-JEAN V. PAYONG, MBA

Supervising Administrative Officer

Date: August 11, 2023

| No. | Position Title (Parenthetical Title, if applicable) | Planilla Item No. | Salary Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|--------------------------------------|--------------------------------|----------------|-------------------------|---------------------------------|-----------------------------------|-------------|---|--|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Medical Specialist III Part Time | OSEC-DOHB- MDSPT3- 150069-2016 | 24 | P 45,039.00 | Doctor of Medicine | 8 hours of relevant training | 2 years of relevant experience | RA 1080 | Technical Competencies: • Achieving High Standards • Case Management • Continuous Development • Developing Personal and Organizational Capability • Facility and Equipment Maintenance • Learning and Development • Learning Facilitation • Management Acumen • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • Performance Management Standards • Planning, Organizing and Delivering • Policy Development • Technical Consulting • Technical Writing | Medical service - Cardiology / Pulmonology |

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary / Job Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|-------------------------------------|---------------------------------|----------------|-------------------------|---------------------------------|----------------------------------|-------------|---|--|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 2 | Medical Officer IV | OSEC-DOHB- MDOF4-150030- 2014 | 23 | ₱ 80,003.00 | Doctor of Medicine | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | <ul style="list-style-type: none"> - Technical Competence - Advancing High Standards - Attention to Details - Seminars/Workshops/ Research Expertise - Building Relationship with Stakeholders - Case Management - Continuous Development - Data Record/audit Reporting - Diversity Management - Governance and Departmental Policies and Procedures - Health Promotion and Health Education - Learning Facilitation - Medical Knowledge - Operating Medical Machines, Equipment and Tools - Patient-Centered Care - People Management - Planning, Organizing and Delivering - Research and Analysis - Risk Management - Technical Consulting | Medical Service - Psychiatry / Anesthesiology / Pediatrics / Obstetrics Gynecology / Family Medicine |
| 3 | Medical Officer IV | OSEC-DOHB- MDOF4-150217- 2016 | 23 | ₱ 80,003.00 | Doctor of Medicine | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | <ul style="list-style-type: none"> - Technical Competence - Advancing High Standards - Attention to Details - Seminars/Workshops/ Research Expertise - Building Relationship with Stakeholders - Case Management - Continuous Development - Data Record/audit Reporting - Diversity Management - Governance and Departmental Policies and Procedures - Health Promotion and Health Education - Learning Facilitation - Medical Knowledge - Operating Medical Machines, Equipment and Tools - Patient-Centered Care - People Management - Planning, Organizing and Delivering - Research and Analysis - Risk Management - Technical Consulting | Medical Service - Psychiatry / Anesthesiology / Pediatrics / Obstetrics Gynecology / Family Medicine |

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|-------------------------------------|--------------------------------|----------------|-------------------------|---------------------------------|----------------------------------|-------------|---|--|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 4 | Medical Officer IV | OSEC-DOHB- MDOF4-150218- 2016 | 23 | ₱ 80,003.00 | Doctor of Medicine | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | <ul style="list-style-type: none"> Technical Competence - Advancing High Standards - Attention to Details - Biomedical/Behavioral Research Expertise - Building Relationship with Stakeholders - Case Management - Continuous Development - Data Record/audit Reporting - Diversity Management - Governance and Departmental Policies and Procedures - Health Promotion and Health Education - Learning Facilitation - Medical Knowledge - Operating Medical Machines, Equipment and Tools - Patient-Centered Care - People Management - Planning, Organizing and Delivering - Research and Analysis - Risk Management - Technical Consulting | Medical Service - Psychiatry / Anesthesiology / Pediatrics / Obstetrics Gynecology / Family Medicine |
| 5 | Medical Officer IV | OSEC-DOHB- MDOF4-150226- 2016 | 23 | ₱ 80,003.00 | Doctor of Medicine | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | <ul style="list-style-type: none"> Technical Competence - Advancing High Standards - Attention to Details - Biomedical/Behavioral Research Expertise - Building Relationship with Stakeholders - Case Management - Continuous Development - Data Record/audit Reporting - Diversity Management - Governance and Departmental Policies and Procedures - Health Promotion and Health Education - Learning Facilitation - Medical Knowledge - Operating Medical Machines, Equipment and Tools - Patient-Centered Care - People Management - Planning, Organizing and Delivering - Research and Analysis - Risk Management - Technical Consulting | Medical Service - Psychiatry / Anesthesiology / Pediatrics / Obstetrics Gynecology / Family Medicine |

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|-------------------------------------|--------------------------------|----------------|-------------------------|---------------------------------|----------------------------------|-------------|---|--|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 6 | Medical Officer IV | OSEC-DOHB- MDOF4-150228- 2016 | 23 | ₱ 80,003.00 | Doctor of Medicine | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | <ul style="list-style-type: none"> Technical Competence - Advancing High Standards - Attention to Details - Commercial/Industrial Research Expertise - Building Relationship with Stakeholders - Case Management - Continuous Development - Data Record and Reporting - Diversity Management - Governance and Departmental Policies and Procedures - Health Promotion and Health Education - Learning Facilitation - Medical Knowledge - Operating Medical Machines, Equipment and Tools - Patient Care and Care - People Management - Planning, Organizing and Delivering - Research and Analysis - Risk Management - Technical Consulting | Medical Service - Psychiatry / Anesthesiology / Pediatrics / Obstetrics Gynecology / Family Medicine |
| 7 | Medical Officer IV | OSEC-DOHB- MDOF4-150230- 2016 | 23 | ₱ 80,003.00 | Doctor of Medicine | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | <ul style="list-style-type: none"> Technical Competence - Advancing High Standards - Attention to Details - Commercial/Industrial Research Expertise - Building Relationship with Stakeholders - Case Management - Continuous Development - Data Record and Reporting - Diversity Management - Governance and Departmental Policies and Procedures - Health Promotion and Health Education - Learning Facilitation - Medical Knowledge - Operating Medical Machines, Equipment and Tools - Patient Care and Care - People Management - Planning, Organizing and Delivering - Research and Analysis - Risk Management - Technical Consulting | Medical Service - Psychiatry / Anesthesiology / Pediatrics / Obstetrics Gynecology / Family Medicine |

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|-----------------------------|--------------------------------|----------------|-------------------------|------------------------------|-------------------------------|-------------|---|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 8 | Medical Specialist II | OSEC-DOHB-MDSP2-150234-2016 | 23 | ₱ 80,003.00 | Doctor of Medicine | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | <ul style="list-style-type: none"> • Technical Competencies: • Biomedical/Behavioral Research Expertise • Case Management • Continuous Development • Quality Management • Government and Departmental Policies and Procedures • Learning and Development • Learning Facilitator • Management Analysis • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Performance Management Standards • Planning, Organizing and Delivering • Process Management • Scientific Knowledge for Health/Medical Staff • Technical Consulting | Medical Service - Psychiatry / Cardiology / Pulmonology / Anesthesiology / Ears, Nose and Throat / Neurology |
| 9 | Medical Specialist II | OSEC-DOHB-MDSP2-150176-2021 | 23 | ₱ 80,003.00 | Doctor of Medicine | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | <ul style="list-style-type: none"> • Technical Competencies: • Biomedical/Behavioral Research Expertise • Case Management • Continuous Development • Quality Management • Government and Departmental Policies and Procedures • Learning and Development • Learning Facilitator • Management Analysis • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Performance Management Standards • Planning, Organizing and Delivering • Process Management • Scientific Knowledge for Health/Medical Staff • Technical Consulting | Medical Service - Psychiatry / Cardiology / Pulmonology / Anesthesiology / Ears, Nose and Throat / Neurology |

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|-------------------------------------|--------------------------------|----------------|-------------------------|---------------------------------|----------------------------------|-------------|---|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 10 | Medical Specialist II | OSEC-DOHB- MDSP2-150178- 2021 | 23 | ₱ 80,003.00 | Doctor of Medicine | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | <ul style="list-style-type: none"> • Technical Competencies: • Biomedical/Behavioral Research Expertise • Case Management • Continuous Development • Quality Management • Government and Departmental Policies and Procedures • Learning and Development • Learning Facilitator • Management Analysis • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Performance Management Standards • Planning, Organizing and Delivering • Process Management • Scientific Knowledge for Health/Medical Staff • Technical Consulting | Medical Service - Psychiatry / Cardiology / Pulmonology / Anesthesiology / Ears, Nose and Throat / Neurology |
| 11 | Medical Specialist II | OSEC-DOHB- MDSP2-150180- 2021 | 23 | ₱ 80,003.00 | Doctor of Medicine | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | <ul style="list-style-type: none"> • Technical Competencies: • Biomedical/Behavioral Research Expertise • Case Management • Continuous Development • Quality Management • Government and Departmental Policies and Procedures • Learning and Development • Learning Facilitator • Management Analysis • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Performance Management Standards • Planning, Organizing and Delivering • Process Management • Scientific Knowledge for Health/Medical Staff • Technical Consulting | Medical Service - Psychiatry / Cardiology / Pulmonology / Anesthesiology / Ears, Nose and Throat / Neurology |

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|-----------------------------|--------------------------------|----------------|-------------------------|------------------------------|-------------------------------|-------------|---|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 12 | Medical Specialist II | OSEC-DOHB-MDSP2-150181-2021 | 23 | ₱ 60,003.00 | Doctor of Medicine | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | <ul style="list-style-type: none"> • Technical Competencies: • Biomedical/Behavioral Research Expertise • Case Management • Continuous Development • Quality Management • Government and Departmental Policies and Procedures • Learning and Development • Learning Facilitator • Management Analysis • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Performance Management Standards • Planning, Organizing and Delivering • Process Management • Scientific Knowledge for Health/Medical Staff • Technical Consulting | Medical Service - Psychiatry / Cardiology / Pulmonology / Anesthesiology / Ears, Nose and Throat / Neurology |
| 13 | Medical Specialist II Part Time | OSEC-DOHB-MDSP2-150081-2016 | 23 | ₱ 40,001.50 | Doctor of Medicine | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | <ul style="list-style-type: none"> • Technical Competencies: • Biomedical/Behavioral Research Expertise • Case Management • Continuous Development • Quality Management • Government and Departmental Policies and Procedures • Learning and Development • Learning Facilitator • Management Analysis • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Performance Management Standards • Planning, Organizing and Delivering • Process Management • Scientific Knowledge for Health/Medical Staff • Technical Consulting | Medical Service - Radiology / Psychiatry / Ears, Nose, and Throat / Anesthesiology / OB Sonology / Surgery |

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | Place of Assignment | |
|-----|---|------------------------------|--------------------------------|----------------|---|------------------------------|--------------------------------|-------------|---|--|
| | | | | | Education | Training | Experience | Eligibility | | Competency (if applicable) |
| 14 | Medical Specialist II Part Time | OSEC-DOHB-MDSPT2-150082-2016 | 23 | ₱ 40,001.50 | Doctor of Medicine | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | <ul style="list-style-type: none"> Technical Competencies: • Biomedical/Behavioral Research Expertise • Case Management • Continuous Development • Diversity Management • Government and Departmental Policies and Procedures • Learning and Development • Learning Facilitator • Management Assess • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Performance Management Standards • Planning, Organizing and Delivering • Project Management • Scientific Knowledge for Health/Medical Staff • Technical Consulting | Medical Service - Radiology / Psychiatry / Ears, Nose, and Throat / Anesthesiology / OB Sonology / Surgery |
| 15 | Occupational Therapist III | OSEC-DOHB-OT3-150031-2015 | 18 | ₱ 46,725.00 | Bachelor's degree in Occupational Therapy | 8 hours of relevant training | 2 years of relevant experience | RA 1080 | <ul style="list-style-type: none"> Technical Competencies: • Care Management • Case Management • Diversity Management • Medical Knowledge • Patient-Centered Care • People Management • Performance Management Standards | Advanced Comprehensive Center for Mental Health - Occupational Therapy Unit |

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|------------------------------|--------------------------------|----------------|----------------------------------|------------------------------|--------------------------------|-------------------------|--|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 16 | Social Welfare Officer III | OSEC-DOHB-SOCWO3-150183-2021 | 18 | P 46,725.00 | Bachelor's degree in Social Work | 8 hours of relevant training | 2 years of relevant experience | RA 1080 (Social Worker) | Technical Competencies: <ul style="list-style-type: none"> • Data Recording and Reporting • Diversity Management • Managing Work • Medical Social Services • People Management • Respecting and Caring for Patients | Allied Health Professional Service - Medical Social Work Unit |
| 17 | Nurse III | OSEC-DOHB-NURS3-150029-2015 | 17 | P 43,030.00 | Bachelor of Science in Nursing | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | Technical Competencies: <ul style="list-style-type: none"> • Care Management • Diversity Management • Equipment, Materials and Supplies Management • Implementing Health Policies and Regulations • Learning Facilitation • Management Acumen • Patient-Centered Care • People Management • Performance Management Standards • Records Management | Nursing Service |

| No. | Position Title (Parenthetical Title, if applicable) | Plant/Item No. | Rate of Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|-------------------------------------|------------------------------------|----------------|-----------------------------------|---------------------------------|----------------------------------|-------------|--|---------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 18 | Nurse II | OSEC-DOHB- NURS2-150244- 2021 | 16 | ₱ 39,672.00 | Bachelor of Science in Nursing | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | Technical Competencies: • Achieving High Standards • Building Relationship with Stakeholders • Care Management • Continuous Development • Equipment, Materials and Supplies Management • Implementing Health Policies and Regulations • Learning Facilitation • Maternal and Newborn Care • Nursing Care • People Management • Performance Management Standards • Workforce Planning | Nursing Service |
| 19 | Nurse II | OSEC-DOHB- NURS2-150293- 2021 | 16 | ₱ 39,672.00 | Bachelor of Science in Nursing | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | Technical Competencies: • Achieving High Standards • Building Relationship with Stakeholders • Care Management • Continuous Development • Equipment, Materials and Supplies Management • Implementing Health Policies and Regulations • Learning Facilitation • Maternal and Newborn Care • Nursing Care • People Management • Performance Management Standards • Workforce Planning | Nursing Service |

| No. | Position Title (Parenthetical Title, if applicable) | Plant/Item No. | Salary Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|-----------------------------------|--------------------------------|----------------|----------------------------------|---------------|---------------|-------------|---|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 20 | Pharmacist II | OSEC-DOHB- PH2-150184- 2016 | 15 | P 36,619.00 | Bachelor's degree in Pharmacy | None required | None required | RA 1080 | Technical Competencies: • Data Recording and Reporting • Diversity Management • Drugs and Medicines Management • Patient-Centered Care • People Management • Planning, Organizing and Delivering | Allied Health Professional Service - Pharmacy Unit |
| 21 | Pharmacist II | OSEC-DOHB- PH2-150185- 2016 | 15 | P 36,619.00 | Bachelor's degree in Pharmacy | None required | None required | RA 1080 | Technical Competencies: • Data Recording and Reporting • Diversity Management • Drugs and Medicines Management • Patient-Centered Care • People Management • Planning, Organizing and Delivering | Allied Health Professional Service - Pharmacy Unit |

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
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| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 22 | Psychologist II | OSEC-DOHB- PSY2-150001- 1998 | 15 | P 36,619.00 | Master's degree in Psychology | 8 hours of relevant training on the delivery of psychological services which include psychological interventions, psychological assessment and psychological programs | 1 year of relevant experience involving the delivery of psychological services | R.A. No. 10029 (Psychologist) | Technical Competencies: • Case Management • Data Recording and Reporting • Patient-Centered Care • Respecting and Caring for Patients • Therapy, Consulting and Behavioral Assessment | Advanced Comprehensive Center for Mental Health - Psychology Unit |
| 23 | Radiologic Technologist II | OSEC-DOHB- RT2-150182- 2016 | 15 | P 36,619.00 | Bachelor of Science in Radiologic Technology | Four (4) hours of training in radiologic technology | One (1) year of experience as a Radiologic Technologist | RA 1080 (Radiologic Technologist) | Technical Competencies: • Diversity Management • Equipment, Materials and Supplies Management • Operating Medical Machines, Equipment and Tools • Providing Support and Services • Records Management • Respecting and Caring for Patients | Medical Service - Radiology Unit |

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| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 24 | Pharmacist I | OSEC-DOHB- PH1-150044- 2021 | 11 | P 27,000.00 | Bachelor's degree in Pharmacy | None required | None required | RA 1080 | <ul style="list-style-type: none"> • Technical Competencies: • Attention to Details; • Data Recording and Reporting; • Diversity Management; • Drugs and Medicines Management; • Respecting and Caring for Patients | Allied Health Professional Service - Pharmacy Unit |
| 25 | Pharmacist I | OSEC-DOHB- PH1-150045- 2021 | 11 | P 27,000.00 | Bachelor's degree in Pharmacy | None required | None required | RA 1080 | <ul style="list-style-type: none"> • Technical Competencies: • Attention to Details; • Data Recording and Reporting; • Diversity Management; • Drugs and Medicines Management; • Respecting and Caring for Patients | Allied Health Professional Service - Pharmacy Unit |

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| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 26 | Pharmacist I | OSEC-DOHB- PH1-150046- 2021 | 11 | P 27,000.00 | Bachelor's degree in Pharmacy | None required | None required | RA 1080 | <ul style="list-style-type: none"> • Technical Competencies: • Attention to Details; • Data Recording and Reporting; • Diversity Management; • Drugs and Medicines Management; • Respecting and Caring for Patients | Allied Health Professional Service - Pharmacy Unit |
| 27 | Psychologist I | OSEC-DOHB- PSY1-150109- 2014 | 11 | P 27,000.00 | Master's degree in Psychology | None required | None required | R.A. No. 10029 (Psychologist) | <ul style="list-style-type: none"> Technical Competencies: • Case Management • Data Recording and Reporting • Patient-Centered Care • Respecting and Caring for Patients • Therapy, Consulting and Behavioral Assessment | Advanced Comprehensive Center for Mental Health - Psychology Unit |

| No. | Position Title (Parenthetical Title, if applicable) | Plant/Item No. | Salary Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
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| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 28 | Psychologist I | OSEC-DOHB- PSY1-150110- 2014 | 11 | P 27,000.00 | Master's degree in Psychology | None required | None required | R.A. No. 10029 (Psychologist) | Technical Competencies: • Case Management • Data Recording and Reporting • Patient-Centered Care • Respecting and Caring for Patients • Therapy, Consulting and Behavioral Assessment | Advanced Comprehensive Center for Mental Health - Psychology Unit |
| 29 | Social Welfare Officer I | OSEC-DOHB- SOCWO1- 150176-2016 | 11 | P 27,000.00 | Bachelor's degree in Social Work | None required | None required | RA 1080 (Social Worker) | Technical Competencies: • Data Recording and Reporting • Diversity Management • Managing Work • Medical Social Services • Resilience • Respecting and Caring for Patients | Advanced Comprehensive Center for Mental Health - Medical Social Work Unit |

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary of Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
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| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |

MMWGH is committed to, and supports Equal Employment Opportunity Principle. This office does not discriminate on the account of age, sex, sexual orientation and gender identity, civil status, religion, disability, ethnicity, or political affiliation. We welcome all interested and qualified applicants.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 25, 2023.

For Entry-Level Positions:

- Letter of intent addressed to:
MARIA LOURDES L. EVANGELISTA, MD, FPPA
Medical Center Chief II
Mariveles Mental Wellness and General Hospital
Mariveles, Bataan
LEA-JEAN M. PAYONG, MBA
Supervising Administrative Officer, HRMU
- Personal Data Sheet with additional Work Experience Sheet
- Diploma
- Transcript of Records
- PRC Certification and Good Standing (if applicable)
- Certificate of Residence/Diplomate/Fellow (if applicable)
- Photography of License / CS Eligibility (if applicable)

For Promotion / Transfer: All qualified and interested shall be an initially considered on a like to promotion to the next higher position and advised to submit the following documents:
Not submitted if the regular employees shall mean advance on their part to be considered as candidate for promotion.

- Letter of Intent
- Updated Personal Data Sheet with additional Work Experience Sheet
- Performance Evaluation (PECR) for the last rating period
- Certificate of Training
- Photography of License / CS Eligibility (if applicable)

QUALIFIED APPLICANTS are advised to hand in their application at Mariveles Mental Wellness and General Hospital from Monday - Friday, 8am - 5pm or send through courier addressed to:

Human Resource Management Unit
Mariveles Mental Wellness and General Hospital
P. Monroe St., Poblacion, Mariveles, Bataan

Approved by:

SGD.

MARIA LOURDES L. EVANGELISTA, MD, FPPA
Medical Center Chief II
SGD.
(V.A. Isp)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.