



REQUEST FOR QUOTATION

Date: July 27, 2023
 PR No.: 2023-07-0504 (NDU)

A.
Business Name: _____
Address: _____
Contact No./ Email: _____
TIN: _____

B.
Sir/ Madam:

The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.
 This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before 02-Aug-2023 5PM subject to the following **Terms and Conditions:**

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours

VINCENT A. ISIP, MPA
 Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
1	320	bags	754,400.00	Commercial Rice 50kg/bag, free from insects pest, and stone.Well-milled (clean). The Delivered rice that shall be returned due to pest, rice worm, insects and bad odor, must be replaced immediately			
				Delivery Schedule:			
				Last week of September for October 80 bags			
				Last week of October for November 80 bags			
				on 22th of December 160 bags			
				see attachment for delivery quantity			
				Nothing Follows			
							Total Amount in Figures
							Total Amount in Words
		Total:	754,400.00				

RFQ served by:

KRISTINE ANN C. AVELINO
 Canvasser

Printed Name/Signature of Bidder

Sol
Cyrel D. Ramos

Appendix 60

PURCHASE REQUEST

Entity Name: **MARIVELES MENTAL HOSPITAL**

Fund Cluster: **01**

Office/Section :
MED - NDU

PR No.: **102307-0504**
Responsibility Center Code: **Med-NDU**

Date: **July 11, 2023**

Stock/ Property No.	Unit	Item Description	October 2023	November 2023	December 2023	Quantity	Unit Cost	Total Cost
		Commercial Rice, 50kgs/bag, free from insects, pest, and stone. Well-milled (clean). The delivered rice that shall be returned due to pest, rice worm, insects and bad odor, must be replaced immediately (NDU-001)	80	80	160	320	2,357.50	754,400.00
		Delivery Schedule:						
		Last week of September for October 80 bags						
		Last week of October for November 80 bags						
		Last week of November 80 bags						
		on 22th of December 160 bags						
FUNDS AVAILABLE								
<i>Sol</i> LAARNI DC MAGLAQUI, MBA FMO II								
								754,400.00

Purpose: For the use of the hospital. One month food supplies of the patients' meals for the month of October to December, 2023

Requested By:
Signature: *Aileen F. De Castro*
Printed Name: **Aileen F. De Castro**
Designation: **Nutritionist Dietitian V**

Sol
CORAZON L. FLORES, MD., MPH, CESO IV
Director IV *CF*