



Department of Health  
Central Luzon Center for Health Development

**MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**

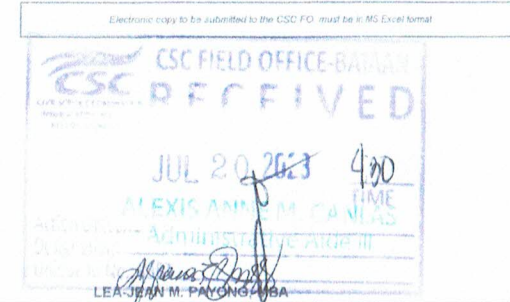
# Bulletin of Vacancies 2023-012

Publication July 20, 2023

Republic of the Philippines  
**MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL in the CSC website.




Supervising Administrative Officer *Jed ed*  
JUL 20 2023

Date:

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Officer III	OSEC-DOHB-MDOF3-150199-2016	21	₱ 63,997.00	Doctor of Medicine	None required	None required	RA 1080	Technical Competencies: <ul style="list-style-type: none"> <li>Achieving High Standards</li> <li>Attention to Details</li> <li>Biomedical/Biobehavioral Research Expertise</li> <li>Building Relationship with Stakeholders</li> <li>Case Management</li> <li>Continuous Development</li> <li>Data Recording and Reporting</li> <li>Diversity Management</li> <li>Government and Departmental Policies and Procedures</li> <li>Health Promotion and Health Education</li> <li>Learning Facilitation</li> <li>Medical Knowledge</li> <li>Operating Medical Machines, Equipment and Tools</li> <li>Patient-Centered Care</li> <li>People Management</li> <li>Planning, Organizing and Delivering</li> <li>Research and Analysis</li> <li>Risk Management</li> <li>Technical Consulting</li> </ul>	Central Luzon Center for Health Development - Regulations, Licensing and Enforcement Division (RLED)

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
2	Medical Officer III	OSEC-DOHB-MDOF3-150025-2013	21	₱ 63,997.00	Doctor of Medicine	None required	None required	RA 1080	<ul style="list-style-type: none"> <li>• Technical Competencies:</li> <li>• Achieving High Standards</li> <li>• Attention to Details</li> <li>• Biomedical/Biobehavioral Research Expertise</li> <li>• Building Relationship with Stakeholders</li> <li>• Case Management</li> <li>• Continuous Development</li> <li>• Data Recording and Reporting</li> <li>• Diversity Management</li> <li>• Government and Departmental Policies and Procedures</li> <li>• Health Promotion and Health Education</li> <li>• Learning Facilitation</li> <li>• Medical Knowledge</li> <li>• Operating Medical Machines, Equipment and Tools</li> <li>• Patient-Centered Care</li> <li>• People Management</li> <li>• Planning, Organizing and Delivering</li> <li>• Research and Analysis</li> <li>• Risk Management</li> <li>• Technical Consulting</li> </ul>	Central Luzon Center for Health Development - Regulations, Licensing and Enforcement Division (RLED)


**CSC FIELD OFFICE-BAYAN**  
**RECEIVED**  
 JUL 20 2023 4:20  
 ALEXIS ANTONIO CANIPE  
 ADMINISTRATIVE AID III  
 Direct No: 8381

MMWGH is committed to, and supports Equal Employment Opportunity Principle. This office does not discriminate on the account of age, sex, sexual orientation and gender identity, civil status, religion, disability, ethnicity, or political affiliation. We welcome all interested and qualified applicants.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than JUL 31 2023

**For Entry Level Positions:**

- 1 Letter of Intent addressed to  
**CORAZON I. FLORES, MD, MPH, CESO IV**  
**Director IV**  
**Mariveles Mental Wellness and General Hospital**  
**Mariveles, Bataan**  
**LEA-JEAN M. PAYONG, MBA**  
**Supervising Administrative Officer, HRMU**
- 2 Personal Data Sheet with additional Work Experience Sheet
- 3 Diploma
- 4 Transcript of Records
- 5 PRC Certification and Board Rating (if applicable)
- 6 Certificate of Residency/Diplomate/Fellow (if applicable)
- 6 Photocopy of License / CS Eligibility (if applicable)

**For Promotion / Transfer:** All qualified next- in-rank shall be automatically considered candidates for promotion to the next higher position and advised to submit the following documents. Non submission of the required documents shall mean waiver on their part to be considered as candidate for promotion.

- 1 Letter of Intent
- 2 Updated Personal Data Sheet with additional Work Experience Sheet
- 3 Performance Evaluation (IPCR) for the last rating period
- 4 Certificate of Trainings
- 5 Photocopy of License / CS Eligibility (if applicable)

**QUALIFIED APPLICANTS** are advised to hand in their application at Mariveles Mental Wellness and General Hospital from Monday- Friday, 8am-5pm or send through courier addressed to:

Human Resource Management Unit  
Mariveles Mental Wellness and General Hospital  
P. Monroe St., Poblacion, Mariveles, Bataan

**Approved by:**

**CORAZON I. FLORES, MD, MPH, CESO IV**  
Director IV

  
  
/VAI

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**