



**REQUEST FOR QUOTATION**

Date: June 9, 2023  
PR No.: 2023-06-0378 (EFMU)

A.  
**Business Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Contact No./ Email:** \_\_\_\_\_  
**TIN:** \_\_\_\_\_

B.  
**Sir/ Madam:**  
The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

**Required Documents/ Information to be submitted as attachments to the quotation/ Proposal**

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.  
This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before 19-June-2023, 5PM subject to the following **Terms and Conditions:**

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours  
  
**VINCENT A. ISIP, MPA**  
Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
	1	lot	109,852.50	Labor and Materials for Rehabilitation of Ceiling of COA Building			
				Completion Days: 15 Calendar Days			
	26	pieces	22,100.00	Fiber Cement board 1/4"			
	54	pieces	13,500.00	Metal Furring 5mx0.4mm			
	81	pieces	20,250.00	Carrying Channel 5mx0.8mm			
	16	pieces	1,520.00	Wall Angle 5mx0.4mm			
	315	pieces	6,300.00	W-Clip			
	2	box	1,300.00	Blind Revits 1/2x1/2			
	2	box	1,560.00	Self Tapping Screw 1 1/2"			
	1	bag	1,200.00	Jointing Compound (20kgs)			
	3	pieces	360.00	Gaze 3"			
	3	kgs	450.00	Concrete Nail 1 1/2"			
	3	gal	2,340.00	Flat Latex Paint - white			
	2	gal	1,560.00	Latex Paint - Semi Gloss White			
	3	pieces	450.00	Paint Roller 7"			
	2	pieces	150.00	Paint Roller 4"			
	3	pieces	195.00	Paint Brush 2"			
	1	lot	36,617.50	Labor			
				<b>**Nothing Follows**</b>			
						Total Amount in Figures	
						Total Amount in Words	
			Total: 109,852.50				

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:

**RANDOLPH B. ABUYO**  
Canvasser

Printed Name/Signature of Bidder

MMH-04-08-01

# PURCHASE REQUEST

7  
RANDOLPH B. ABLAYO

Appendix 60

Office/Section : **MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**

Fund Cluster: **01**

Office/Section :  
**EFMU**

PR No.: **2023-06-0378**  
Responsibility Center Code : **hop-efm**

Date: **02 June 2023**

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		EFM-096			
	lot	Supply of labor and materials for rehabilitation of ceiling at COA building. Bldg # 25	1	109,852.50	109,852.50
		***nothing follows***			
<p><b>FUNDS AVAILABLE</b></p> <p><i>Signature</i> <b>LAARNI DC MAGLAQUI, MBA</b></p>					
				<b>TOTAL</b>	<b>109,852.50</b>

Purpose: TOTAL / 109,852.50

For the use of hospital: Rehabilitation of ceiling at COA Building.

Requested By: *[Signature]*  
Signature : \_\_\_\_\_  
Printed Name : **MELVIN JAN A. YABUT, CE, MPA**  
Designation : **Head, EFMU**

Approved By: *[Signature]*  
Signature : \_\_\_\_\_  
Printed Name : **CORAZON I. FLORÉS, MD, MPH, CESO IV**  
Designation : **DIRECTOR IV**

*[Handwritten initials]*



Republic of the Philippines  
DEPARTMENT OF HEALTH  
**MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**  
Mariveles, Bataan



PROJECT TITLE : Rehabilitation of ceiling  
LOCATION : COA Building  
Duration : 15 Calendar Days

ITEM	DESCRIPTION	QTY.	UNIT	COST ESTIMATE				TOTAL
				MATERIALS		LABOR	EQUIPMENT	
				UNIT COST	TOTAL COST	TOTAL COST	TOTAL COST	
<b>MATERIALS</b>								
	Fiber Cement board 1/4"	26	pieces	850.00	22,100.00			22,100.00
	Metal Furring 5mx0.4mm	54	pieces	250.00	13,500.00			13,500.00
	Carrying Channel 5mx0.8mm	81	pieces	250.00	20,250.00			20,250.00
	Wall Angle 5mx0.4mm	16	pieces	95.00	1,520.00			1,520.00
	W-Clip	315	pieces	20.00	6,300.00			6,300.00
	Blind Revits 1/2x 1/2	2	box	650.00	1,300.00			1,300.00
	Self Tapping screw 1 1/2"	2	box	780.00	1,560.00			1,560.00
	Jointing Compound (20kgs)	1	bag	1,200.00	1,200.00			1,200.00
	Gaze 3"	3	pieces	120.00	360.00			360.00
	Concrete Nail 1 1/2"	3	kgs	150.00	450.00			450.00
	Flat latex paint - White	3	gal	780.00	2,340.00			2,340.00
	Latex Paint - Semi Gloss white	2	gal	780.00	1,560.00			1,560.00
	Paint Roller 7"	3	pieces	150.00	450.00			450.00
	Paint Roller 4"	2	pieces	75.00	150.00			150.00
	Paint Brush 2"	3	pieces	65.00	195.00			195.00
	<b>Sub-total</b>							<b>73,235.00</b>
	<b>LABOR</b>							
	labor	1	lot			36,617.50		36,617.50
								<b>73,235.00</b>
								<b>36,617.50</b>
								<b>109,852.50</b>

Prepared by :  
  
**CHIE O. QUIÑONES**  
Administrative Aide VI

Recommending Approval :  
  
**VINCENT A. ISIP, MPA**  
Administrative Officer

Checked By:  
  
**MELVIN JAN A. YABUT, CE, MPA**  
Engineer IV

Approved :  
  
**CORAZON I. FLORES, MD, MPH, CESO IV**  
DIRECTOR IV