

PURCHASE REQUEST

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL Fund Cluster: 01 | SAA 23-05-00000647

Office/Section : OMCC/DRRM-H		PR No.: <u>2023-06-0366</u> Responsibility Center Code : OMC-DRR		Date: <u>01 JUN 2023</u>	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	unit	PRINTER, 3 in 1, Continous Ink Supply System (compatible with available stock of ink, Pixma 790) (DRR-007)	3	11,000.00	33,000.00
	unit	DESKTOP Computer: Prebuilt only- not ALL in one PC, with OS licensed Windoes 11, Intel Core i5 13400, 1 TB 7200 rpd SATA HDD + 256GB SSD, Intel UHD 730 graphics for 13th Generation, WLAN 802.11 AC/a/b/g/n wireless LAN and Bluetooth 4.2 LE, Power Supply and Adapter 300W, Input: VGA + HDMI, Display size: 21.5", Display type: IPS, Brightness: .250 nits, Inclusion: Keyboard, Mouse I/O cables and HDMI Cables and Warranty Certification (DRR-007)	1	49,500.00	49,500.00
	unit	DESKTOP, windows license: Microsoft Office H0me and Student 2021 or Professional 2021, Classic 2021 version of Word, Excel and PowerPoint, sealed box with physical license key card (not OEM / not pre-installed) with Warranty Cerification (DRR-007)	1	9,000.00	9,000.00
		nothing follows			
		FUNDS AVAILABLE			
		<i>Signature</i>			
		LAARNI DC MAGLAQUI, MBA			
Total					91,500.00

Purpose: PR for sub-allotment (SAA 23-05-00000647)
To support the DRRM-H capability building and mobilization of Response Teams in times of emergencies and disasters.

Requested by: Signature :  Printed Name: RONA B. VELASCO, RN Designation : Nurse II, DRRM-H	Approved by:  CORAZON I. FLORES, MD, MPH, CESO IV DIRECTOR IV
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REQUEST FOR QUOTATION

Date: June 19, 2023

PR No.: 2023-06-0366 (DRRM-I)

A.
 Business Name: _____
 Address: _____
 Contact No./ Email: _____
 TIN: _____

B.
 Sir/ Madam:
 The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

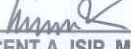
Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.
 This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before 23-Jun-2023, 5PM subject to the following **Terms and Conditions**:

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours


VINCENT A. ISIP, MPA
 Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
	3	unit	33,000.00	Printer, 3 in 1, Continuous Ink Supply System (Compatible with Available stock of Ink, Pixma 790)			
	1	unit	49,500.00	Desktop Computer: Prebuilt only- not ALL in one PC, with OS liscened Windows 11, Intel Core i5 13400, 1 TB 7200 rpd Sata HDD + 256 GB SSD, Intel UHD 730 graphics for 13th Generation, WLAN 802.11 AC/a/b/g/n wireless LAN and Bluetooth 4.2 LE, Power Supply and Adapter 300W, Input: VGA + HDMI, Display Size: 21.5", Display Type: IPS, Brightness: 250 nits, inclusion: Keyboard, Mouse I/O cables and HDMI Cables and Warranty Certification			
	1	unit	9,000.00	Desktop windows license: Microsoft Office Home and Student 2021 or Professional, Classic 2021 version of Word, Excel and Powerpoint, sealed box with physical liscence key card (not OEM / not pre-installed) with Warranty Certification			
Nothing Follows							
						Total Amount in Figures	
						Total Amount in Words	
			Total:	91,500.00			

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:

RANDOLPH B. ABUYO

Canvasser

Printed Name/Signature of Bidder