

PURCHASE REQUEST

Cyrl D. Ramos

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Fund Cluster: 01

Office/Section :
EFMU

PR No.: 2023-05-0334
Responsibility Center Code : hop-efm

Date: 12 May 2023

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		EFM-096			
	lot	Supply of materials for additional shelves extension	1	143,513.03	143,513.03
nothing follows					
<p>FUNDS AVAILABLE <i>Laarni D. Maglaqui</i> LAARNI D. MAGLAQUI, MBA SAO - Budget Unit</p>					
				TOTAL	143,513.03

Purpose:
For the use of hospital: Additional shelves extension at Central Records. (Minor)

Requested By:	Approved By:
<i>Melvin Jan A. Yabut</i>	<i>Maria Lourdes L. Evangelista</i>
Signature : _____	Signature : _____
Printed Name : <u>MELVIN JAN A. YABUT, CE, MPA</u>	Printed Name : <u>MARIA LOURDES L. EVANGELISTA, MD, FPPA</u>
Designation : <u>Head, EFMU</u>	Designation : <u>Medical Center Chief II</u>



Republic of the Philippines
DEPARTMENT OF HEALTH
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
Mariveles, Bataan



PROJECT TITLE : Supply of Materials for Additional Shelves Extension
LOCATION : Central Records
DURATION: 30 CD

COST ESTIMATE

ITEM	DESCRIPTION	QTY.	UNIT	MATERIALS		LABOR	EQUIPMENT	TOTAL
				UNIT COST	TOTAL COST	TOTAL COST	TOTAL COST	
A. MATERIALS								
1	Angle Bar, 2"x2"x20'x3mm	52.00	pcs	1,155.00	60,060.00			60,060.00
2	GI Plain sheet, 0.5m	26.00	pcs	913.50	23,751.00			23,751.00
3	Welding Rod E6013	6.00	kgs.	147.00	882.00			882.00
4	Cutting Disk 4"	11.00	pcs	52.50	577.50			577.50
5	Grinding Disk 4"	3.00	pcs	125.00	375.00			375.00
6	Paint Roller 4" with tray	5.00	pcs	150.00	750.00			750.00
7	QDE, Glossy White	14.00	liters	840.00	11,760.00			11,760.00
8	Paint Thinner	2.00	gallon	409.50	819.00			819.00
							Materials	98,974.50
							Labor	44,538.53
nothing follows								
							PROJECT COST	143,513.03

Prepared by :

JOHNIEL JUNE M. VILLANUEVA, REE
Engineer III

Recommending Approval :

VINCENT A. ISIP, MPA
Chief Administrative Officer

Checked By:

MELVIN JAN A. YABUT, CE, MPA
Engineer IV

Approved :

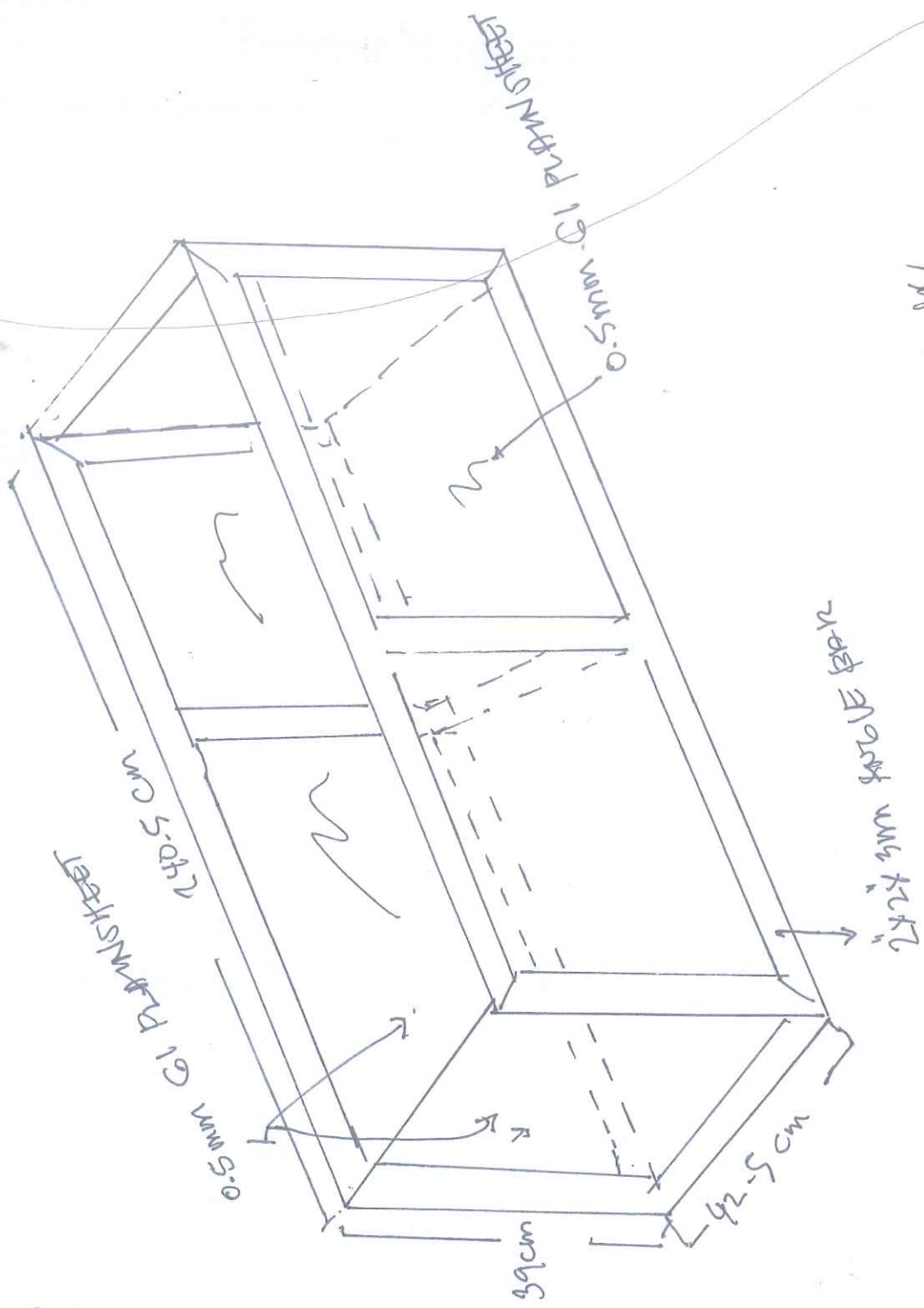
MARIA LOURDES L. EVANGELISTA, MD, FPPA
Medical Center Chief II


MMH-EFM-04-26-01

For 18 units / pieces of shelves.

FOR ADDITIONAL EXTENSION OF SHELVES AT RISK

18) To be built




 JENNIFER BUEMAFLO, RN
 Supervising Administrative Officer
 18 Nov 2023



Department of Health
 Central Luzon Center for Health Development
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
 P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105



Contact No: 09688545320 Email: procurement@mmwgh.gov.ph; procurement.mmwgh@gmail.com; Website: mmwgh.gov.ph

REQUEST FOR QUOTATION

Date: May 24, 2023
 PR No.: 2023-05-0334 (EFMU)

A.
Business Name: _____
Address: _____
Contact No./ Email: _____
TIN: _____

B.
Sir/ Madam:
 The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.
 This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before 30-May-2023, 5PM subject to the following **Terms and Conditions:**

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Saliient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours

VINCENT A. ISIP, MPA
 Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
	1	lot	143,513.03	Supply of materials for additional shelves extension			
	52	pcs	60,060.00	Angle Bar, 2"x2"x20"x3mm			
	26	pcs	23,751.00	GI Plain Sheet, 0.5m			
	6	kgs.	882.00	Welding Rod E6013			
	11	pcs	577.50	Cutting Disk 4"			
	3	pcs	375.00	Grinding Disk 4"			
	5	pcs	750.00	Paint Roller 4" with tray			
	14	liters	11,760.00	QDE, Glossy White			
	2	gallon	819.00	Paint Thinner			
	1	lot	44,538.53	Labor			
				Nothing Follows			
						Total Amount in Figures	
						Total Amount in Words	
		Total:	143,513.03				

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:

RANDOLPH B. ABUYO
 Canvasser

Printed Name/Signature of Bidder

MMH-04-08-01