


SOP
Cyril D. Ramos

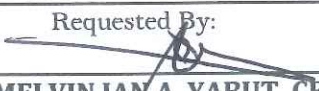

PURCHASE REQUEST

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL Fund Cluster: 01

Office/Section : EFMU PR No.: 20 23040215 Date: 30 March 2023
 Responsibility Center Code : hop-efm

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		EFM-096			
	lot	Supply of labor and materials for preventive and maintenance of 132 kVA Perkins Generator Set	1	62,759.21	62,759.21
		nothing follows			
FUNDS AVAILABLE					
 LAARNI DC MAGLAQUI, MBA SAO/- Budget Unit					
				TOTAL	62,759.21

Purpose: For the use of hospital: Preventive maintenance of 132 kVA Perkins Generator sets.

Requested By:  Signature : _____ Printed Name : <u>MELVIN JAN A. YABUT, CE, MPA</u> Designation : <u>Head EFMU</u>	Approved By:  Signature : _____ Printed Name : <u>MARIA LOURDES L. EVANGELISTA, MD, FPPA</u> Designation : <u>Medical Center Chief II</u>
--	---

mm



Republic of the Philippines
DEPARTMENT OF HEALTH
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
Mariveles, Bataan



PROJECT TITLE : PMS of 132 kVA Perkins Generator Set
LOCATION : Powerhouse
Duration : 1 Calendar Day

COST ESTIMATE

ITEM	DESCRIPTION	QTY.	UNIT	MATERIALS		LABOR	EQUIPMENT	TOTAL
				UNIT COST	TOTAL COST	TOTAL COST	TOTAL COST	
A. MATERIALS								
1	Fuel Filter, Primary (Perkins Part)	1	pcs	1,046.66	1,046.66			1,046.66
2	Fuel Filter, Secondary (Perkins Parts)	1	pcs	2,419.92	2,419.92			2,419.92
3	Oil/Lube Filter (Perkins Parts)	2	pcs	2,210.07	4,420.14			4,420.14
4	Air Filter, Primary (Perkins Parts)	1	pcs	5,476.67	5,476.67			5,476.67
5	Air Filter, Secondary (Perkins Parts)	1	pcs	4,107.89	4,107.89			4,107.89
6	Fan Belt (Perkins Genuine Parts)	1	pcs	5,528.20	5,528.20			5,528.20
7	Engine Oil (SAE15-W40), 20liters/pail	2	pails	7,350.00	14,699.99			14,699.99
8	Coolant Additive, .473 liters/bottle	6	bottle	690.00	4,140.00			4,140.00
	Sub-total							41,839.47
B. LABOR								
a.	Labor	1	lot			20,919.74		20,919.74
							MATERIAL	41,839.47
							LABOR	20,919.74
							PROJECT COST	62,759.21

Prepared by :

JOHNIEL JUNE M. VILLANUEVA, REE
Engineer III

Recommending Approval :

VINCENT A. ISIP, MPA
Chief Administrative Officer

Checked By:

MELVIN JAN A. YABUT, CE, MPA
Engineer IV

Approved :

MARIA LOURDES L. EVANGELISTA, MD, FPPA
Medical Center Chief II

MMH-EFM-04-26-01



REQUEST FOR QUOTATION

Date: April 24, 2023

PR No.: 2023-04-0215 (EFMU)

A.

Business Name: _____

Address: _____

Contact No./ Email: _____

TIN: _____

B.

Sir/ Madam:

The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.

This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before 02-May-2023, 5PM subject to the following **Terms and Conditions**:

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours


 VINCENT A. ISIP, MPA

Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
	1	lot	62,759.21	Supply of Labor and Materials for Preventive and maintenance of 132 kVA Perkins Generator Set			
	1	piece	1,046.66	Fuel Filter Primary (Perkins Part)			
	1	pieces	2,419.92	Fuel Filter, Secondary (Perkins Parts)			
	2	pieces	4,420.14	Oil/Lube Filter (Perkins Parts)			
	1	pieces	5,476.67	Air Filter, Primary (Perkins Parts)			
	1	pieces	4,107.89	Air Filter, Secondary (Perkins Parts)			
	1	pieces	5,528.20	Fan Belt (Perkins Genuine Parts)			
	2	pails	14,699.99	Engine Oil (SAE15-W40), 20 liters/pail			
	6	bottle	4,140.00	Coolant Additive, .473 liters/bottle			
	1	lot	20,919.74	Labor			
				Nothing Follows			
							Total Amount in Figures
							Total Amount in Words
		Total:	62,759.21				

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:

RANDOLPH B. ABUYO

Canvasser

Printed Name/Signature of Bidder

MMH-04-08-01