



*Urgent*

### PURCHASE REQUEST

Entity Name: MARIVELES MENTAL HOSPITAL

Fund Cluster: 01

| Office/Section :<br><b>NURSING</b>                                      |      | PR No.: <u>20 2303 0207</u>            |                                   |          | 30 MAR 2023 |            |
|---|------|--|-----------------------------------|----------|-------------|------------|
|   |      | Responsibility Center Code : NUR - DRU |                                   |          |             |            |
| Stock/ Property No.   | Unit | Item Description                       |                                   | Quantity | Unit Cost   | Total Cost |
|   | pax  | DRU-001                                | Assorted biscuits (10pcs/pack)    | 57       | 60.00       | 3,420.00   |
|   | pax  |  | Assorted juice drink (10pcs/pack) | 57       | 90.00       | 5,130.00   |
| <b>FUNDS AVAILABLE</b>  |      |  |                                   |          |             |            |
| <i>Signature</i><br><b>LAARNI DC MAGLAQUI, MBA</b><br>SAG - Budget Unit |      |  |                                   |          |             |            |
| Total:  |      |  |                                   |          |             | 8,550.00   |

PURPOSE: Snacks for patients' activities (April to May 2023)

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|--|--|
| Requested by:<br>Signature : <i>Signature</i><br>Printed Name : Maria Theresa T. Bulandos, RN<br>Designation : Nurse III/ Head, Dorm A and B | Approved by: <i>Signature</i><br><b>MARIA LOURDES L. EVANGELISTA, MD, FPPA</b><br><u>Medical Center Chief II</u> |
|--|--|

*Signature*  
**RELIA I. VILLEGAS, RN, Ed.D**  
 Nurse VII/ Head, Nursing Service

PURCHASE REQUEST

*Mary Lourdes Evangelista*  
Mary Lourdes Evangelista

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Fund Cluster: 01

| Office/Section :<br><b>NURSING</b> |      | PR No.: <u>20 2303 0206</u>                   |          |           | Date: <b>MARCH 27 2023</b> |  |
|------------------------------------|------|---|----------|-----------|----------------------------|--|
|                                    |      | Responsibility Center Code : <u>_NUR-NUR_</u> |          |           |                            |  |
| Stock/ Property No.                | Unit | Item Description                              | Quantity | Unit Cost | Total Cost                 |  |
| FMW-001                            | pax  | 10pcs./pack Assorted biscuits                 | 154      | 60.00     | 9,240.00                   |  |
| FMW-002                            | pax  | 10 pcs./pack Assorted juice drink             | 154      | 90.00     | 13,860.00                  |  |
|                                    |      | <b>FUNDS AVAILABLE</b>                        |          |           |                            |  |
|                                    |      | <i>LAARNI DC</i>                              |          |           |                            |  |
|                                    |      | <b>LAARNI DC MAGLAQUI, MBA</b>                |          |           |                            |  |
|                                    |      | SAOI- Budget Unit                             |          |           |                            |  |
| Total:                             |      |   |          |           | 23,100.00                  |  |

Purpose: Snacks for patients activities. (APRIL TO JUNE 2023)

|   |   |
|---|---|
| Requested by:                               | Approved by:                                  |
| Signature : <u><i>Geleen M. Bernabe</i></u> | <u><i>Maria Lourdes Evangelista</i></u>       |
| Printed Name : <u>GELEEN M. BERNABE, RN</u> | <u>MARIA LOURDES L. EVANGELISTA, MD, FPPA</u> |
| Designation : <u>Nurse III/Unit Head/FW</u> | <u>Medical Center Chief II</u>                |

*Relia I. Villegas*  
RELIA I. VILLEGAS, RN, Ed.D  
Nurse VI/OIC, Nursing Service

PURCHASE REQUEST

*Mary Lourdes Evangelista*  
 Mary Lourdes Evangelista

Entity Name: MARIVELES MENTAL HOSPITAL

Fund Cluster: 01

| Office/Section :<br><b>NURSING</b>   |      | PR No.: <u>20 23 03 0205</u>           |                                   |          | Date: 27 March 2023 |            |
|--|------|--|-----------------------------------|----------|---------------------|------------|
|  |      | Responsibility Center Code : NUR - MLW |                                   |          |                     |            |
| Stock/ Property No.  | Unit | Item Description                       |                                   | Quantity | Unit Cost           | Total Cost |
|  | pax  | MLW-001                                | Assorted biscuits (10pcs/pack)    | 130      | 60.00               | 7,800.00   |
|  | pax  |  | Assorted juice drink (10pcs/pack) | 130      | 90.00               | 11,700.00  |
| <b>FUNDS AVAILABLE</b>   |      |  |                                   |          |                     |            |
| <i>Laarni DC Maglaqui</i><br><b>LAARNI DC MAGLAQUI, MBA</b><br>SAO - Budget Unit |      |  |                                   |          |                     |            |
| Total:   |      |  |                                   |          |                     | 19,500.00  |

PURPOSE: Snacks for patients' activities (April to June 2023)

|   |  |
|---|--|
| Requested by:                                     | Approved by:                           |
| Signature : <i>Mary Joy Loven R. Subingsubing</i> | <i>Maria Lourdes L. Evangelista</i>    |
| Printed Name : MARY JOY LOVEN R. SUBINGSUBING, RN | MARIA LOURDES L. EVANGELISTA, MD, FPPA |
| Designation : Nurse III/Head, Male Ward           | Medical Center Chief II                |

RELIA I. VILLEGAS, RN, Ed.D  
 Nurse VII/ Head, Nursing Service