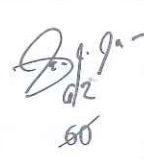
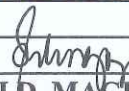
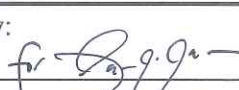
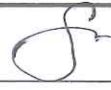


PURCHASE REQUEST

Maria Lourdes Evangelista
MARIA LOURDES EVANGELISTA

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Fund Cluster: 01

Office/Section : OMCC-OSM		PR No.: <u>70 23 03 01 76</u>		Date: 13-Mar-23	
		Responsibility Center Code : OMC-OSM			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		March 29-31, 2023 (WFP OSM-014&017)			-
		<i>Provision of Meals and use of function hall for 3 days</i>	 60	2,900.00	177,800.00
		<i>March 29, 2023</i>			
		<i>Dinner</i>			
		<i>March 30-31, 2023</i>			
		<i>AM Snacks</i>			
		<i>Lunch</i>			
		<i>PM Snacks</i>			
		<i>Other Inclusion:</i>			
		<i>Use of Function Hall (for 8 to 10 hours per Complete Banquet Equipment</i>			
		<i>Use of sounds System with Microphones</i>			
		<i>Use of Projector with White Screen</i>			
		<i>Flowing Coffee</i>			
		<i>~nothing follows~</i>			
		FUNDS AVAILABLE:			
		 LAARNI D. MAGLAQUI, MBA SAO/OIC-Head, Finance Service			
					177,800.00
				Total	174,000.00
Purpose: Provision of Meals and use of Function Hall for three days for the Strategy Refresh consultants and participants.					
Requested by: Signature :  Printed Name : ILDEBRANDO R. RUAYA JR, RN, MHSS, FISQua Designation : Training Specialist IV		Approved by:  MARIA LOURDES L. EVANGELISTA, MD, FPPA Medical Center Chief II			



REQUEST FOR QUOTATION

Date: March 22, 2023
PR No.: 2023-03-0176 (OSM)

A.
Business Name: _____
Address: _____
Contact No./ Email: _____
TIN: _____

B.
Sir/ Madam:

The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract (ABC)

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

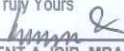
- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.

This pro-forma quotation may be submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before **27-Mar-2023**, 5PM subject to the following Terms and Conditions:

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 Delivery terms: Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 Payment terms: Fifteen (15) working days upon completion of delivery

Very Truly Yours


VINCENT A. ISIP, MPA
Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
1	62	pax	179,800.00	Provision of Meals and use of Function hall for 3 days March 29-31, 2023			
				29-Mar-23			
				Dinner			
				March 30-31, 2023			
				AM Snacks			
				Lunch			
				PM Snacks			
				Other Inclusion:			
				Use of Function Hall (for 8-10 hours per day)			
				Complete Banquet Equipment			
				Use of Sounds System with Microphones			
				Use of Projector with White Screen			
				Flowing Coffee			
				Food Restrictions:			
				No Beef - 2 pax			
				No Shellfish / crustaceans - 2 pax			
				No pork - 1 pax			
				nothing follows			
						Total Amount in Figures	
						Total Amount in Words	
			TOTAL:	179,800.00			

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:

RANDOLPH B. ABUYO
Canvasser

Printed Name/Signature of Bidder

MMH-04-08-01