



Department of Health  
 Central Luzon Center for Health Development  
**MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**  
 P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105



Contact No: 09688545320 Email: procurement@mmwgh.gov.ph; procurement.mmwgh@gmail.com; Website: mmwgh.gov.ph

**REQUEST FOR QUOTATION**

Date: March 23, 2023  
 PR No.: 2023-03-0159 (IHOMS)

A.  
**Business Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Contact No/ Email:** \_\_\_\_\_  
**TIN:** \_\_\_\_\_

B.  
**Sir/ Madam:**  
 The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

**Required Documents/ Information to be submitted as attachments to the quotation/ Proposal**

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.  
 This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before 24-Mar-2023, 5PM subject to the following **Terms and Conditions**:

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours  
  
**VINCENT A. ISIP, MPA**  
 Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
	1	set	4,200.00	<b>Outdoor Video Doorbell Camera WiFi HD</b> Smart Security Doorbell Wireless with Speaker Built-in Microphone And Speaker Two Way Talk Built-In Battery Compatible with Alexa drawer guides, 2x2 tubular metal legs on matte			
	1	set	14,300.00	<b>Locker, 9-door steel cabinet locker;</b> L9-90cm, H-185cm, W-40cm, With Key Lock and Padlock Holder			
	5	units	27,500.00	<b>Mobile Pedestal Filing Cabinet 3-Layer (Steel)</b> Steel Mobile Filing Pedestal with 3 Drawers 1 Central Lock, 1 Pen Tray, 1 File Divider and 5 Castors , Material: Steel with Powder Coating, Actual Dimensions: 40 (w) x 56.5 (d) x 65.5 (h) cm, Color: Black			
	2	units	13,200.00	<b>Metal shelves 5-layer</b> 5 Layer/4 Tier Boltless Adjustable Rack with			

*Cyril D. Ramos*

**PURCHASE REQUEST**

Entity Name: **MARIVELES MENTAL HOSPITAL**

Fund Cluster: 0

Office/Section : <b>IHOMP</b>		PR No.: <u>20 23 03 01 59</u> Responsibility Center Code : <u>COH-IHO</u>	Date: <b>March 06, 2023</b>		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Set	Outdoor Video Doorbell Camera WiFi HD Smart Security Doorbell Wireless with Speaker Built-in Microphone And Speaker Two Way Talk Built-In Battery Compatible with Alexa (IHO-39)	1	4,200.00	4,200.00
	Set	Locker, 9-door steel cabinet locker; L9-90cm, H-185cm, W-40cm, With Key Lock and Padlock Holder (IHO-46)	1	14,300.00	14,300.00
	Units	Mobile Pedestal Filing Cabinet 3-Layer (Steel), Steel Mobile Filing Pedestal with 3 Drawers, 1 Central Lock, 1 Pen Tray, 1 File Divider and 5 Castors, Material: Steel with Powder Coating, Actual Dimensions: 40 (w) x 56.5 (d) x 65.5 (h) cm, Color: Black (IHO-47)	5	5,500.00	27,500.00
	Units	Metal shelves 5- layer, 5 Layer/4 Tier Boltless Adjustable Rack with Concealed Slotted Posts & Laminated Wooden Shelving, Convertible to Work Bench 48"Wx18"Dx72"H (IHO-48)	2	6,600.00	13,200.00
	Units	Office chair, high back, with head rest and arm rests, Ergonomic adjustable office chair, Multi-function mechanism with back-recline and tilt-lock feature, height adjustable lumbar support, and height & angle adjustable headrest color black (IHO-49)	8	7,000.00	56,000.00
	Units	5-Layer Glass Sliding Door Steel Cabinet (Grey+White) (IHO-51)	2	9,000.00	18,000.00
	Unit	Platform hand trolley push cart, heavy duty, 300kg capacity, Steel Plate Dimension: 91 cm x 61 cm; Weight: 14.5kg., Solid steel frame with hammered finish and 4 non puncture Thermoplastic Rubber (TPR) castor wheels for easy maneuverability, folding handle (IHO-52)	1	5,500.00	5,500.00
					<b>138,700.00</b>
Purpose: Furniture and miscellaneous supplies for IHOMS Office					
Requested by: Signature : <u><i>Shiel Rose P. Aringo</i></u> Printed Name : <u>SHIEL ROSE P. ARINGO</u> Designation : <u>Computer Maintenance Technologist III</u>			Approved by: <u><i>Maria Lourdes L. Evangelista</i></u> <u>MARIA LOURDES L. EVANGELISTA, MD, FPPA</u> <u>Medical Center Chief II</u>		

**FUNDS AVAILABLE**

*Laarni DC Maglaqui*  
**LAARNI DC MAGLAQUI, MBA**  
SAO - Budget Unit

			Concealed Slotted Posts & Laminated Wooden Shelving , Convertible to Work Bench 48"Wx18"Dx72"H			
8	units	56,000.00	<b>Office chair</b> high back, with head rest and arm rests Ergonomic adjustable office chair, Multi-function mechanism with back-recline and tilt-lock feature height adjustable lumbar support, and height & angle adjustable headrest color black			
2	units	18,000.00	<b>5-Layer Glass Sliding Door Steel Cabinet</b> (Grey+White)			
1	unit	5,500.00	<b>Platform hand trolley push cart</b> heavy duty, 300kg capacity Steel Plate Dimension: 91 cm x 61 cm; Weight: 14.5kg. Weight: 14.5kg., Solid steel frame with hammered finish and 4 non puncture Thermoplastic Rubber (TPR) castor wheels for easy maneuverability folding handle			
			<b>**nothing follows**</b>			
						<b>Total Amount in Figures</b>
						<b>Total Amount in Words</b>
		<b>Total: 138,700.00</b>				

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:

**KRISTINE ANN C. AVELINO**

Canvasser

Printed Name/Signature of Bidder

MMH-04-08-01