



Department of Health  
Central Luzon Center for Health Development

**MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**

# Bulletin of Vacancies 2023-003

Publication January 12, 2023

Republic of the Philippines  
**MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**  
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

CSC FIELD OFFICE - BATAVIA

**RECEIVED**

JAN 12 2023

ALEXIS ANNE M. CANLAS  
Administrative Aide III

LEA-JEAN M. PAYONG, MBA  
Supervising Administrative Officer

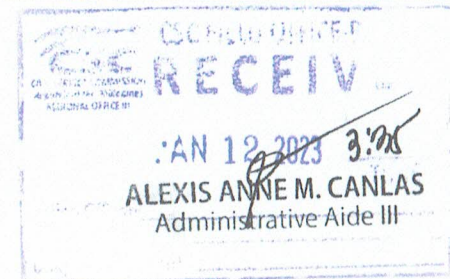
Date: JAN 12 2023

To: CIVIL SERVICE COMMISSION (CSC)

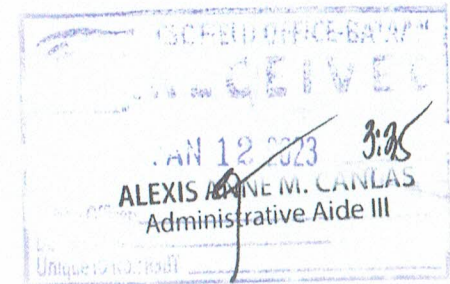
We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL in the CSC website:

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Financial and Management Officer II	OSEC-DOHB-FINMO2-150072-2016	24	₱ 88,410.00	Master's degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory / management learning and development intervention	4 years of supervisory / management experience	Career Service Professional / Second Level Eligibility	Technical Competencies: • Financial Acumen • Financial Budget and Program Analysis • Financial Management • Government and Departmental Policies and Procedures • Preparation of Budget Plans and Annual Budget Submissions	Finance Service
2	Medical Officer IV	OSEC-DOHB-MDOF4-150220-2016	23	₱ 78,455.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: • Achieving High Standards • Attention to Details • Biomedical/Biobehavioral Research Expertise • Building Relationship with Stakeholders • Case Management • Continuous Development • Data Recording and Reporting • Diversity Management • Government and Departmental Policies and Procedures • Health Promotion and Health Education • Learning Facilitation • Medical Knowledge • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Planning, Organizing and Delivering • Research and Analysis • Risk Management • Technical Consulting	General Medical Service

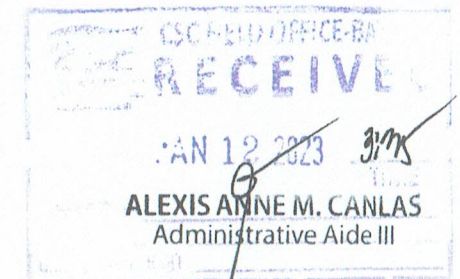
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3	Medical Specialist II	OSEC-DOHB-MDSP2-150231-2016	23	₱ 78,455.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: • Biomedical/Biobehavioral Research Expertise • Case Management • Continuous Development • Diversity Management • Government and Departmental Policies and Procedures • Learning and Development • Learning Facilitation • Management Acumen • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Performance Management Standards • Planning, Organizing and Delivering • Process Management • Scientific Knowledge for Health/Medical Staff • Technical Consulting	General Medical Service
4	Medical Officer III	OSEC-DOHB-MDOF3-150026-2013	21	₱ 62,449.00	Doctor of Medicine	None required	None required	RA 1080	Technical Competencies: Achieving High Standards, Attention to Details, Biomedical/Biobehavioral Research Expertise, Case Management, Data Recording and Reporting, Diversity Management, Medical Knowledge, Operating Medical Machines, Equipment and Tools, Patient-Centered Care, People Management, Planning, Organizing and Delivering, Research and Analysis, Technical Consulting	General Medical Service



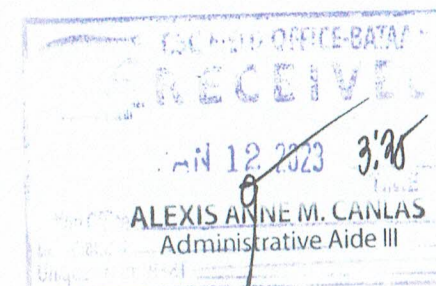
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5	Medical Technologist V	OSEC-DOHB-MDTK5-150212-2016	22	₱ 69,963.00	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	16 hours of relevant training	3 years of relevant experience	RA 1080	Technical Competencies: <ul style="list-style-type: none"> <li>• Attention to Details</li> <li>• Data Recording and Reporting</li> <li>• Equipment, Materials and Supplies Management</li> <li>• Learning Facilitation</li> <li>• Operating Medical Machines, Equipment and Tools</li> <li>• People Management</li> <li>• Research and Analysis</li> </ul>	Medical Service - Laboratory Unit
6	Occupational Therapist III	OSEC-DOHB-OT3-150031-2015	18	₱ 45,203.00	Bachelor's degree in Occupational Therapy	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: <ul style="list-style-type: none"> <li>• Care Management</li> <li>• Case Management</li> <li>• Diversity Management</li> <li>• Medical Knowledge</li> <li>• Patient-Centered Care</li> <li>• People Management</li> <li>• Performance Management Standards</li> </ul>	Medical Service - Occupational Therapy Unit



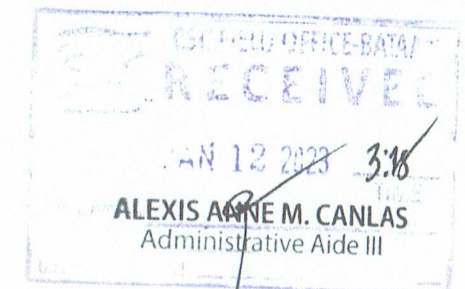
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7	Social Welfare Officer III	OSEC-DOHB- SOCWO3- 150183-2021	18	₱ 45,203.00	Bachelor's degree in Social Work	8 hours of relevant training	2 years of relevant experience	RA 1080 (Social Worker)	Technical Competencies: • Data Recording and Reporting • Diversity Management • Managing Work • Medical Social Services • People Management • Respecting and Caring for Patients	Medical Service - Medical Social Work Unit
8	Nutritionist- Dietitian II	OSEC-DOHB- ND2-150098- 2021	15	₱ 35,097.00	Bachelor's degree major in Nutrition, Dietetics or Community Nutrition	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: • Equipment, Materials and Supplies Management • Health Promotion and Health Education • Nutrition and Dietetics Services • Occupational Safety and Health Knowledge • Patient-Centered Care • People Management	Medical Service - Nutrition and Dietetics Unit



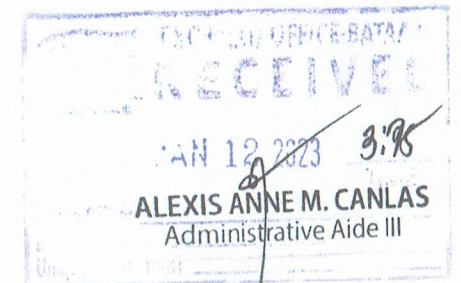
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9	Nutritionist-Dietitian II	OSEC-DOHB-ND2-150099-2021	15	₱ 35,097.00	Bachelor's degree major in Nutrition, Dietetics or Community Nutrition	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: • Equipment, Materials and Supplies Management • Health Promotion and Health Education • Nutrition and Dietetics Services • Occupational Safety and Health Knowledge • Patient-Centered Care • People Management	Medical Service - Nutrition and Dietetics Unit
10	Psychologist II	OSEC-DOHB-PSY2-150001-1998	15	₱ 35,097.00	Master's degree in Psychology	8 hours of relevant training on the delivery of psychological services which include psychological interventions, psychological assessment and psychological programs	1 year of relevant experience involving the delivery of psychological services	R.A. No. 10029 (Psychologist)	Technical Competencies: • Case Management • Data Recording and Reporting • Patient-Centered Care • Respecting and Caring for Patients • Therapy, Consulting and Behavioral Assessment	Medical Service - Psychology Unit



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11	Radiologic Technologist II	OSEC-DOHB- RT2-150182- 2016	15	₱ 35,097.00	Bachelor of Science in Radiologic Technology	Four (4) hours of training in radiologic technology	One (1) year of experience as a Radiologic Technologist	RA 1080 (Radiologic Technologist)	Technical Competencies: • Diversity Management • Equipment, Materials and Supplies Management • Operating Medical Machines, Equipment and Tools • Providing Support and Services • Records Management • Respecting and Caring for Patients	Medical Service - Radiology Unit
12	Social Welfare Officer II	OSEC-DOHB- SOCWO2- 150187-2016	15	₱ 35,097.00	Bachelor's degree in Social Work	4 hours of relevant training	1 year of relevant training	RA 1080 (Social Worker)	Technical Competencies: • Diversity Management • Equipment, Materials and Supplies Management • Operating Medical Machines, Equipment and Tools • Providing Support and Services • Records Management, Respecting and Caring for Patients	Medical Service - Medical Social Work Unit

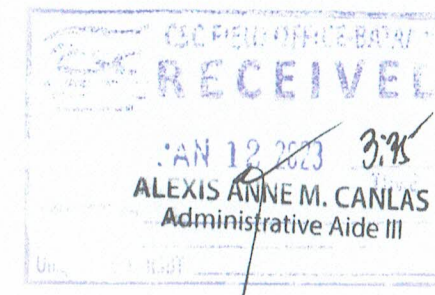


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13	Occupational Therapist I	OSEC-DOHB- OT1-150001- 1998	11	₱ 25,439.00	Bachelor's degree in Occupational Therapy	None required	None required	RA 1080	Technical Competencies: • Care Management • Case Management • Diversity Management • Medical Knowledge • Patient-Centered Care	Medical Service - Occupational Therapy Unit
14	Physical Therapist I	OSEC-DOHB- PHT1-150041- 2021	11	₱ 25,439.00	Bachelor's degree in Physical Therapy	None required	None required	RA 1080	Technical Competencies: • Care Management • Case Management • Diversity Management • Medical Knowledge • Patient-Centered Care	Office of the Medical Center Chief - Wellness Unit

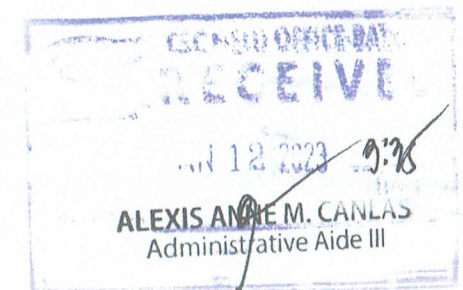




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15	Psychologist I	OSEC-DOHB- PSY1-150109- 2014	11	₱ 25,439.00	Master's degree in Psychology	None required	None required	R.A. No. 10029 (Psychologist)	Technical Competencies: • Case Management • Data Recording and Reporting • Patient-Centered Care • Respecting and Caring for Patients • Therapy, Consulting and Behavioral Assessment	Medical Service - Psychology Unit
16	Psychologist I	OSEC-DOHB- PSY1-150110- 2014	11	₱ 25,439.00	Master's degree in Psychology	None required	None required	R.A. No. 10029 (Psychologist)	Technical Competencies: • Case Management • Data Recording and Reporting • Patient-Centered Care • Respecting and Caring for Patients • Therapy, Consulting and Behavioral Assessment	Medical Service - Psychology Unit



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					Education	Training	Experience	Eligibility	Competency (if applicable)	
17	Radiologic Technologist I	OSEC-DOHB- RT1-150039- 2021	11	₱ 25,439.00	Bachelor of Science in Radiologic Technology	None required	None required	RA 1080 (Radiologic Technologist)	Technical Competencies: • Diversity Management • Equipment, Materials and Supplies Management • Operating Medical Machines, Equipment and Tools • Providing Support and Services • Records Management • Respecting and Caring for Patients	Medical Service - Radiology Unit
18	Social Welfare Officer I	OSEC-DOHB- SOCWO1- 150001-1998	11	₱ 25,439.00	Bachelor's degree in Social Work	None required	None required	RA 1080 (Social Worker)	Technical Competencies: • Data Recording and Reporting • Diversity Management • Managing Work • Medical Social Services • Resilience • Respecting and Caring for Patients	Medical Service - Medical Social Work Unit



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19	Social Welfare Officer I	OSEC-DOHB- SOCWO1- 150177-2016	11	₱ 25,439.00	Bachelor's degree in Social Work	None required	None required	RA 1080 (Social Worker)	Technical Competencies: • Data Recording and Reporting • Diversity Management • Managing Work • Medical Social Services • Resilience • Respecting and Caring for Patients	Medical Service - Medical Social Work Unit

MMWGH is committed to, and supports Equal Employment Opportunity Principle. This office does not discriminate on the account of age, sex, sexual orientation and gender identity, civil status, religion, disability, ethnicity, or political affiliation. We welcome all interested and qualified applicants.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than JAN 22 2023 JAN 23 2023


**For Entry Level Positions:**

- Letter of Intent addressed to:  
**Maria Lourdes L. Evangelista, MD, FPPA**  
Medical Center Chief II  
Mariveles Mental Wellness and General Hospital  
Mariveles, Bataan
- Personal Data Sheet with additional Work Experience Sheet
- Diploma
- Transcript of Records
- PRC Certification and Board Rating (if applicable)
- Certificate of Residency/Diplomate/Fellow (if applicable)
- Photocopy of License / CS Eligibility (if applicable)

**For Promotion / Transfer:** All qualified next-in-rank shall be automatically considered candidates for promotion to the next higher position and advised to submit the following documents.  
Non submission of the required documents shall mean waiver on their part to be considered as candidate for promotion.

- Letter of Intent
- Updated Personal Data Sheet with additional Work Experience Sheet
- Performance Evaluation (IPCR) for the last rating period
- Certificate of Trainings
- Photocopy of License / CS Eligibility (if applicable)

**QUALIFIED APPLICANTS** are advised to hand in their application at Mariveles Mental Wellness and General Hospital from Monday- Friday, 8am-5pm or send through courier addressed to:

  
**MARIA LOURDES L. EVANGELISTA, MD, FPPA**  
Medical Center Chief II /NAI  
Mariveles Mental Wellness and General Hospital  
P. Monroe St., Poblacion, Mariveles, Bataan

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

