



Department of Health
Central Luzon Center for Health Development

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Bulletin of Vacancies 2022-007

Publication August 11, 2022

Republic of the Philippines
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
Request for Publication of Vacant Positions

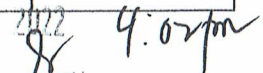
To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL in the CSC website:

1 AUG 11 2022 9:00 PM
LEA JEAN M. PAYONG, MBA
Supervising Administrative Officer
SHEILA T. TRIA, Administrative Assistant
Date: AUG 11 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Occupational Therapist III	OSEC-DOHB-OT3-150031-2015	18	45203	Bachelor's degree in Occupational Therapy	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: Care Management, Case Management, Diversity Management, Medical Knowledge, Patient-Centered Care, People Management, Performance Management Standards	Medical Service - Occupational Therapy Unit

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
2	Administrative Officer IV (Administrative Officer II)	OSEC-DOHB- ADOF4-150066- 2016	15	35097	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Technical Competencies: Achieving High Standards, Building Relationship with Stakeholders, Computer Skills, Program/Project Planning and Management, Research and Analysis	Office of the Medical Center Chief - Health Facility Development Unit
3	Medical Technologist II	OSEC-DOHB- MDTK2-150102- 2021	15	35097	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: Attention to Details, Data Recording and Reporting, Equipment, Materials and Supplies Management, People Management, Performance Management Standards, Procurement Planning and Management	Medical Service - Laboratory Unit

10/11/2022

 SHEILA T. TRIA
 Administrative Assistant

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
4	Nutritionist-Dietitian II	OSEC-DOHB-ND2-150100-2021	15	35097	Bachelor's degree major in Nutrition, Dietetics or Community Nutrition	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: Equipment, Materials and Supplies Management, Health Promotion and Health Education, Nutrition and Dietetics Services, Occupational Safety and Health	Medical Service - Nutrition and Dietetics Unit
5	Nutritionist-Dietitian II	OSEC-DOHB-ND2-150101-2021	15	35097	Bachelor's degree major in Nutrition, Dietetics or Community Nutrition	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: Equipment, Materials and Supplies Management, Health Promotion and Health Education, Nutrition and Dietetics Services, Occupational Safety and Health	Medical Service - Nutrition and Dietetics Unit

16 11 2022
 SHEILA
 Administrator
 4:02 pm

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
6	Radiologic Technologist II	OSEC-DOHB- RT2-150182- 2016	15	35097	Bachelor of Science in Radiologic Technology	Four (4) hours of training in radiologic technology	One (1) year of experience as a Radiologic Technologist	RA 1080 (Radiologic Technologist)	Technical Competencies: Diversity Management, Equipment, Materials and Supplies Management, Operating Medical Machines, Equipment and Tools, Providing Support and Services, Records Management, Respecting and Caring for Patients	Medical Service - Radiology Unit
7	Administrative Officer II (Administrative Officer I)	OSEC-DOHB- ADOF2-150012- 2015	11	25439	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility	Technical Competencies: Computer Skills, Diversity Management, Equipment, Materials and Supplies Management, Managing Work, Providing Support and Services, Records Management	Office of the Medical Center Chief - Quality Assurance Committee

4.11.2022
SHEILA T. PIA
Administrative Officer

4.02 pm

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
8	Nutritionist- Dietitian I	OSEC-DOHB- ND1-150001- 2003	11	25439	Bachelor's degree major in Nutrition, Dietetics or Community Nutrition	None required	None required	RA 1080	Technical Competencies: Attention to Details, Health Promotion and Health Education, Nutrition and Dietetics Services, Respecting and Caring for Patients	Office of the Medical Center Chief - Committee on Wellness
9	Occupational Therapist I	OSEC-DOHB- OT1-150001- 1998	11	25439	Bachelor's degree in Occupational Therapy	None required	None required	RA 1080	Technical Competencies: Care Management, Case Management, Diversity Management, Medical Knowledge, Patient-Centered Care	Medical Service - Occupational Therapy Unit

10/2/2022
SHEVA T. TRIA
Administrative Assistant IV
V. Ryan

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salar y/ Job/ Pay Grad e	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
10	Psychologist I	OSEC-DOHB- PSY1-150110- 2014	11	25439	Master's degree in Psychology	None required	None required	R.A. No. 10029 (Psychologist)	Technical Competencies: Case Management, Data Recording and Reporting, Patient- Centered Care, Respecting and Caring for Patients, Therapy, Consulting and Behavioral Assessment	Medical Service - Psychology Unit
11	Administrative Officer I (Records Officer I)	OSEC-DOHB- ADOF1-150058- 2016	10	22190	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility	Technical Competencies: Building Relationship with Stakeholders, Data Recording and Reporting, Diversity Management, Planning, Organizing and Delivering, Providing Support and Services	Medical Service - Occupational Therapy Unit

11/1/2022

SHEILA M. TRIA
Administrative Services

4.8/10

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
12	Administrative Officer I (Records Officer I)	OSEC-DOHB- ADOF1-150055- 2016	10	22190	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional / Second Level Eligibility	Technical Competencies: Case Management, Data Recording and Reporting, Patient- Centered Care, Respecting and Caring for Patients, Therapy, Consulting and Behavioral Assessment	Medical Service - Psychology Unit

MMWGH is committed to, and supports Equal Employment Opportunity Principle. This office does not discriminate on the account of age, sex, sexual orientation and gender identity, civil status, religion, disability, ethnicity, or political affiliation. We welcome all interested and qualified applicants.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

AUG 21 2022


For Entry Level Positions:

- Letter of Intent addressed to:
Maria Lourdes L. Evangelista, MD, FPPA
Medical Center Chief II
Mariveles Mental Wellness and General Hospital
Mariveles, Bataan
- Personal Data Sheet with additional Work Experience Sheet
- Diploma
- Transcript of Records
- PRC Certification and Board Rating (if applicable)
- Certificate of Residency/Diplomate/Fellow (if applicable)
- Photocopy of License / CS Eligibility (if applicable)

For Promotion: All qualified next- in-rank shall be automatically considered candidates for promotion to the next higher position and advised to submit the following documents.
Non submission of the required documents shall mean waiver on their part to be considered as candidate for promotion.

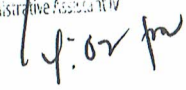
- Letter of Intent
- Updated Personal Data Sheet with additional Work Experience Sheet
- Performance Evaluation (IPCR) for the last rating period
- Certificate of Trainings
- Photocopy of License / CS Eligibility (if applicable)

QUALIFIED APPLICANTS are advised to hand in their application at Mariveles Mental Wellness and General Hospital from Monday- Friday, 8am-5pm or send through courier addressed to:


MARIA LOURDES L. EVANGELISTA, MD, FPPA
Medical Center Chief II
Mariveles Mental Wellness and General Hospital
P. Monroe St., Poblacion, Mariveles, Bataan

AUG 21 2022

SHEILA T. TRIA
Administrative Assistant IV



APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.