



Department of Health  
Central Luzon Center for Health Development

**MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**

# Bulletin of Vacancies 2021-004

Publication November 10, 2021

Republic of the Philippines  
**MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL in the CSC website:

*LEA-JEAN M. PATONG, MBA*  
Supervising Administrative Officer  
Date: NOV 1 0 2021 *ped*

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No.       | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards   |                               |                                |             | Place of Assignment   |                                   |
|-----|---|--------------------------|------------------------|----------------|---|-------------------------------|--------------------------------|-------------|---|-----------------------------------|
|     |   |                          |                        |                | Education   | Training                      | Experience                     | Eligibility |   | Competency (if applicable)        |
| 1   | Accountant IV                                       | OSEC-DOHB-A4-150069-2016 | 22                     | 68415          | Bachelor's degree in Commerce/Business Administration major in Accounting | 16 hours of relevant training | 3 years of relevant experience | RA 1080     | Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development | Finance Service - Accounting Unit |

MMWGH is committed to, and supports Equal Employment Opportunity Principle. This office does not discriminate on the account of age, sex, sexual orientation and gender identity, civil status, religion, disability, ethnicity, or political affiliation. We welcome all interested and qualified applicants.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than NOV 2 0 2021.

For Entry Level Positions:

- Letter of Intent addressed to:  
**Maria Lourdes L. Evangelista, MD, FPPA**  
Chief of Hospital II  
Mariveles Mental Hospital  
Mariveles, Bataan
- Personal Data Sheet with additional Work Experience Sheet
- Diploma
- Transcript of Records
- PRC Certification and Board Rating (if applicable)
- Certificate of Residency/Diplomate/Fellow (if applicable)
- Photocopy of License / CS Eligibility (if applicable)

For Promotion: All qualified next- in-rank shall be automatically considered candidates for promotion to the next higher position and advised to submit the following documents.  
Non submission of the required documents shall mean waiver on their part to be considered as candidate for promotion.

- Letter of Intent
- Updated Personal Data Sheet with additional Work Experience Sheet
- Performance Evaluation (IPCR) for the last rating period
- Certificate of Trainings
- Photocopy of License / CS Eligibility (if applicable)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

*Maria Lourdes L. Evangelista*  
**MARIA LOURDES L. EVANGELISTA, MD, FPPA**  
Chief of Hospital II  
P. Monroe St., Poblacion, Mariveles, Bataan  
[mmwgh.recruitment3@gmail.com](mailto:mmwgh.recruitment3@gmail.com)

NOV 10 2021 10:35 pm  
*ST*  
SHEILA T. TRIA  
Administrative Assistant IV

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.