



Department of Health  
Regional Office No. 3

**MARIVELES MENTAL HOSPITAL**

# **Bulletin of Vacancies 2020-002**

Publication January 09, 2020

Republic of the Philippines  
**DEPARTMENT OF HEALTH**  
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF HEALTH in the CSC website:

CSC PRIVATE  
RA 1080  
JAN 09 2020  
LEA JEAN M. PAVONG, MBA  
Supervising Administrative Officer  
Date: Jan 9 2020

Position Title (Parent/Child Title, if applicable)	Plantilla Item No.	Salary/Job/Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
				Education	Training	Experience	Eligibility	
1 Nurse V	OSEC-DOHB-NURRS-150001-2003	20	51155	Master of Arts in Nursing	40 hours of relevant training	2 years of relevant supervisory or managerial position	RA 1080	Nursing Service
2 Midwife II	OSEC-DOHB-MDWF2-150178-2016	11	20754	Completion of Midwifery Course	4 hours of relevant training	1 year relevant experience	RA 1080	Nursing Service

JAN 18 2020  
JAN 19 2020

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Diploma and Transcript of Records.

QUALIFIED APPLICANTS are advised to bring in or send through courier/email their application to:

MARIA LOURDES L. EVANGELISTA, MD, DSBPP  
Chief of Hospital II  
P. Monroe St., Poblacion, Marikina, Batasan  
[hr@mnh.gov.ph](mailto:hr@mnh.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



Department of Health  
 Central Luzon Center for Health Development  
**MARIVELES MENTAL HOSPITAL**  
*P. Monroe St. Poblacion, Mariveles, Bataan,*  
*Philippines. 2105*



**Instructions to Applicants:**

Interested and qualified applicants shall submit the following documents to the Human Resource Management Unit:



For Entry Level Positions:

1. Letter of Intent addressed to:  
 Maria Lourdes L. Evangelista, MD, DSBPP  
 Chief of Hospital II  
 Mariveles Mental Hospital  
 Mariveles, Bataan
2. Personal Data Sheet with additional Work Experience Sheet
3. Diploma
4. Transcript of Records
5. PRC Certification and Board Rating (if applicable)
6. Photocopy of License (if applicable)

For Promotion: All qualified next- in-rank shall be automatically considered candidates for promotion to the next higher position and advised to submit the following documents. Non submission of the required documents shall mean waiver on their part to be considered as candidate for promotion.

1. Letter of Intent
2. Updated Personal Data Sheet with additional Work Experience Sheet
3. Performance Evaluation (IPCR) for the last rating period
4. Certificate of Trainings
5. Photocopy of License / CS Eligibility (if applicable)

Deadline of Submission	January 19, 2020
Written Examination	until further notice
Neuro-psychiatric Screening of Pre-Qualified applicants	By appointment

  
**VINCENT A. ISIP**  
 Officer-in-charge, HOPSS  
  
 LJMP

For posting in conspicuous places:  
 Security Bulletin Board \_\_\_\_\_  
 Administrative Service Bulletin Board \_\_\_\_\_  
 Nursing Service Bulletin Board \_\_\_\_\_

MMH-HRM-04-06-00