



Department of Health
Regional Office No. 3

MARIVELES MENTAL HOSPITAL

Bulletin of Vacancies 2019-008

Publication July 04, 2019

Republic of the Philippines
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the in the CSC website:

WDO PROVINCE OFFICE
BAGUIO, BATAAN
RECEIVED
DATE: JUL 24 2016 TIME: 4:24 PM
LEA-JEAN M. PAYONG, MBA
Supervising Administrative Officer

Date:

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Specialist IV	OSEC-DOHB-MDSP4-150011-2015	25	95083	Doctor of Medicine with Certificate as Fellow and/or Diplomate of the relevant accredited specialty society and/or a doctor who has passed the DOH Medical Specialist Examination	16 hours of relevant training	4 years of experience in planning, organizing, directing, coordinating and supervising various activities in the practice of medicine	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
2	Medical Specialist IV	OSEC-DOHB-MDSP4-150244-2016	25	95083	Doctor of Medicine with Certificate as Fellow and/or Diplomate of the relevant accredited specialty society and/or a doctor who has passed the DOH Medical Specialist Examination	16 hours of relevant training	4 years of experience in planning, organizing, directing, coordinating and supervising various activities in the practice of medicine	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
3	Medical Specialist IV	OSEC-DOHB-MDSP4-150245-2016	25	95083	Doctor of Medicine with Certificate as Fellow and/or Diplomate of the relevant accredited specialty society and/or a doctor who has passed the DOH Medical Specialist Examination	16 hours of relevant training	4 years of experience in planning, organizing, directing, coordinating and supervising various activities in the practice of medicine	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
4	Medical Specialist IV	OSEC-DOHB-MDSP4-150246-2016	25	95083	Doctor of Medicine with Certificate as Fellow and/or Diplomate of the relevant accredited specialty society and/or a doctor who has passed the DOH Medical Specialist Examination	16 hours of relevant training	4 years of experience in planning, organizing, directing, coordinating and supervising various activities in the practice of medicine	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
5	Medical Specialist IV	OSEC-DOHB-MDSP4-150247-2016	25	95083	Doctor of Medicine with Certificate as Fellow and/or Diplomate of the relevant accredited specialty society and/or a doctor who has passed the DOH Medical Specialist Examination	16 hours of relevant training	4 years of experience in planning, organizing, directing, coordinating and supervising various activities in the practice of medicine	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
6	Medical Specialist IV Part-Time	OSEC-DOHB-MDSPT4-150037-2016	25	47541.50	Doctor of Medicine with Certificate as Fellow and/or Diplomate of the relevant accredited specialty society and/or a doctor who has passed the DOH Medical Specialist Examination	16 hours of relevant training	4 years of experience in planning, organizing, directing, coordinating and supervising various activities in the practice of medicine	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
7	Medical Specialist IV Part-Time	OSEC-DOHB-MDSPT4-150038-2016	25	47541.50	Doctor of Medicine with Certificate as Fellow and/or Diplomate of the relevant accredited specialty society and/or a doctor who has passed the DOH Medical Specialist Examination	16 hours of relevant training	4 years of experience in planning, organizing, directing, coordinating and supervising various activities in the practice of medicine	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
8	Medical Specialist IV Part-Time	OSEC-DOHB-MDSPT4-150039-2016	25	47541.50	Doctor of Medicine with Certificate as Fellow and/or Diplomate of the relevant accredited specialty society and/or a doctor who has passed the DOH Medical Specialist Examination	16 hours of relevant training	4 years of experience in planning, organizing, directing, coordinating and supervising various activities in the practice of medicine	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
9	Medical Specialist IV Part-Time	OSEC-DOHB-MDSPT4-150040-2016	25	47541.50	Doctor of Medicine with Certificate as Fellow and/or Diplomate of the relevant accredited specialty society and/or a doctor who has passed the DOH Medical Specialist Examination	16 hours of relevant training	4 years of experience in planning, organizing, directing, coordinating and supervising various activities in the practice of medicine	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service

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22	Attorney IV Part Time	OSEC-DOHB-ATYPT4-150002-2018	23	36905.5	Bachelor of Laws	8 hours of relevant training	2 years of relevant experience	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Office of the Chief of Hospital
23	Medical Officer IV	OSEC-DOHB-MDOF4-150216-2016	23	73811	Doctor of Medicine must have undergone Residency Training Program as per Administrative Order No. 2017-0016	4 hours of relevant training	1 year of relevant experience	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
24	Medical Officer IV	OSEC-DOHB-MDOF4-150225-2016	23	73811	Doctor of Medicine must have undergone Residency Training Program as per Administrative Order No. 2017-0016	4 hours of relevant training	1 year of relevant experience	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
25	Medical Officer IV	OSEC-DOHB-MDOF4-150226-2016	23	73811	Doctor of Medicine must have undergone Residency Training Program as per Administrative Order No. 2017-0016	4 hours of relevant training	1 year of relevant experience	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
26	Medical Officer IV	OSEC-DOHB-MDOF4-150227-2016	23	73811	Doctor of Medicine must have undergone Residency Training Program as per Administrative Order No. 2017-0016	4 hours of relevant training	1 year of relevant experience	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
27	Medical Officer IV	OSEC-DOHB-MDOF4-150228-2016	23	73811	Doctor of Medicine must have undergone Residency Training Program as per Administrative Order No. 2017-0016	4 hours of relevant training	1 year of relevant experience	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
28	Nutritionist-Dietitian V	OSEC-DOHB-ND5-150213-2016	22	65319	Bachelor's degree Major in Nutrition, Dietetics or Community Nutrition	16 hours relevant training	3 years relevant experience	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service - Nutrition and Dietetics Unit
29	Supervising Administrative Officer	OSEC-DOHB-SADOF-150005-2015	22	65319	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service - Health Information Management Unit
30	Training Specialist IV	OSEC-DOHB-TRNSP4-150012-2015	22	65319	Bachelor's Degree preferably with Masters Degree relevant to the job	16 hours of relevant training	3 years of relevant experience preferably a Certified Trainer on Organizational Development/Leadership Capacity Development; Quality Management System	Career Service (Professional) Second Level Eligibility	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Office of the Chief of Hospital - Professional Education and Training Unit
31	Medical Officer III	OSEC-DOHB-MDOF3-150001-1998	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
32	Medical Officer III	OSEC-DOHB-MDOF3-150003-1998	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
33	Medical Officer III	OSEC-DOHB-MDOF3-150004-1998	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service

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					Education	Training	Experience	Eligibility		
34	Medical Officer III	OSEC-DOHB-MDOF3-150013-2010	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
35	Medical Officer III	OSEC-DOHB-MDOF3-150194-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
36	Medical Officer III	OSEC-DOHB-MDOF3-150195-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
37	Medical Officer III	OSEC-DOHB-MDOF3-150198-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
38	Medical Officer III	OSEC-DOHB-MDOF3-150199-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
39	Medical Officer III	OSEC-DOHB-MDOF3-150200-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
40	Medical Officer III	OSEC-DOHB-MDOF3-150201-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
41	Medical Officer III	OSEC-DOHB-MDOF3-150202-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
42	Medical Officer III	OSEC-DOHB-MDOF3-150203-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
43	Medical Officer III	OSEC-DOHB-MDOF3-150204-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
44	Medical Officer III	OSEC-DOHB-MDOF3-150205-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service
45	Medical Officer III	OSEC-DOHB-MDOF3-150206-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service

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No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
46	Medical Officer III	OSEC-DOHB-MDOF3-150207-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Medical Service
47	Medical Officer III	OSEC-DOHB-MDOF3-150208-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Medical Service
48	Medical Officer III	OSEC-DOHB-MDOF3-150209-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Medical Service
49	Medical Officer III	OSEC-DOHB-MDOF3-150210-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Medical Service
50	Medical Officer III	OSEC-DOHB-MDOF3-150211-2016	21	57805	Doctor of Medicine	None required	None required	RA 1080	Medical Service
51	Radiologic Technologist IV	OSEC-DOHB-RT4-150189-2016	20	51155	Bachelor's degree in Radiologic Technology	4 hours of relevant training	1 year of relevant experience	RA 1080	Medical Service - Radiology Unit
52	Engineer III	OSEC-DOHB-ENG3-150042-2014	19	45269	Bachelor's degree in Engineering relevant to the job preferably Electrical Engineering	8 hours of relevant training	2 years of relevant experience	RA 1080	Hospital Operations and Patient Support Service - Engineering and Facilities Management Unit
53	Occupational Therapist III	OSEC-DOHB-OT3-150031-2015	18	40637	Bachelor's degree in Occupational Therapy	8 hours of relevant training	2 years of relevant experience	RA 1080	Medical Service - Occupational Therapy Unit
54	Psychologist III	OSEC-DOHB-PSY3-150072-2014	18	40637	Bachelor's degree in Psychology	8 hours of relevant training	2 years of relevant experience	RA 1080	Medical Service - Psychology Unit
55	Computer Maintenance Technologist II	OSEC-DOHB-CTMT2-150038-2014	15	30531	Bachelor's Degree relevant to the job (preferably graduate of Computer Engineering or Information Technology)	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	Office of the Chief of Hospital - Intergrated Hospital Operations and Management Program
56	Nurse II	OSEC-DOHB-NURS2-150001-1998	15	30531	Bachelor of Science in Nursing with 15 units towards MAN	4 hours of relevant training	1 year of relevant experience	RA 1080	Nursing Service

JAVINA S. LOPEZ
 HUMAN RESOURCE OFFICER
 DATE JUL 04 2019 TIME 9:48 PM
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No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
57	Nurse II	OSEC-DOHB-NURS2-150003-1998	15	30531	Bachelor of Science in Nursing with 15 units towards MAN	4 hours of relevant training	1 year of relevant experience	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Nursing Service
58	Nurse II	OSEC-DOHB-NURS2-150005-1998	15	30531	Bachelor of Science in Nursing with 15 units towards MAN	4 hours of relevant training	1 year of relevant experience	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Nursing Service
59	Nurse II	OSEC-DOHB-NURS2-150105-2016	15	30531	Bachelor of Science in Nursing with 15 units towards MAN	4 hours of relevant training	1 year of relevant experience	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Nursing Service
60	Nurse II	OSEC-DOHB-NURS2-150126-2016	15	30531	Bachelor of Science in Nursing with 15 units towards MAN	4 hours of relevant training	1 year of relevant experience	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Nursing Service
61	Pharmacist II	OSEC-DOHB-PH2-150184-2016	15	30531	Bachelor's degree in Pharmacy	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service - Pharmacy Unit
62	Psychologist II	OSEC-DOHB-PSY2-150001-1998	15	30531	Bachelor's Degree in Psychology	4 hours of relevant training	1 year of relevant experience	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service - Psychology Unit
63	Psychologist II	OSEC-DOHB-PSY2-150040-2014	15	30531	Bachelor's Degree in Psychology	4 hours of relevant training	1 year of relevant experience	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service - Psychology Unit
64	Statistician II	OSEC-DOHB-STAT2-150037-2014	15	30531	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service - Health Information Management Unit
65	Administrative Officer III	OSEC-DOHB-ADOF3-150003-2004	14	27755	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service - Health Information Management Unit
66	Administrative Officer II	OSEC-DOHB-ADOF2-150007-2013	11	20754	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Hospital Operations and Patient Support Service -Human Resource Management Unit (Learning and Development)
67	Administrative Officer II	OSEC-DOHB-ADOF2-150044-2014	11	20754	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Hospital Operations and Patient Support Service -Human Resource Management Unit
68	Psychologist I	OSEC-DOHB-PSY1-150109-2014	11	20754	Bachelor's Degree in Psychology	None required	None required	RA 1080	Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service - Psychology Unit

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					Education	Training	Experience		
69	Administrative Assistant III	OSEC-DOHB-ADAS3-150042-2016	9	17975	Completion of two-year studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/ First Level Eligibility Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Nursing Service - Office of the Chief Nurse
70	Administrative Assistant II	OSEC-DOHB-ADAS2-150033-2016	8	16758	Completion of two-year studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/ First Level Eligibility Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Finance Service - Cash Unit
71	Administrative Assistant II	OSEC-DOHB-ADAS2-150062-2014	8	16758	Completion of two-year studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/ First Level Eligibility Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Office of the Chief of Hospital - Quality Assurance Committee
72	Administrative Assistant II	OSEC-DOHB-ADAS2-150029-2016	8	16758	Completion of two-year studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/ First Level Eligibility Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Hospital Operations and Patient Support Service - Human Resource Management Unit
73	Occupational Therapy Technician II	OSEC-DOHB-OTT2-150001-2003	8	16758	Completion of two-year studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/ First Level Eligibility Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Medical Service - Occupational Therapy Unit
74	Training Assistant	OSEC-DOHB-TRNA-150038-2016	8	16758	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/ First Level Eligibility Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Office of the Chief of Hospital - Professional Education and Training Unit
75	Administrative Assistant I	OSEC-DOHB-ADAS1-150020-2016	7	15738	Completion of two years studies in College	None required	None required	Career Service (Sub-professional)/ First Level Eligibility Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Hospital Operations and Patient Support Service - Public Assistance and Complaints Desk
76	Administrative Assistant I	OSEC-DOHB-ADAS1-150022-2016	7	15738	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Relevant MC 11 s. 1996 / Audio-Visual Equipment Operator III Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Hospital Operations and Patient Support Service - Engineering and Facilities Management Unit
77	Administrative Aide VI	OSEC-DOHB-ADA6-150038-2014	6	14847	High School Graduate or Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Driver's License (MC 11 s. 1996) Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Hospital Operations and Patient Support Service - Transport Management Unit
78	Administrative Aide VI	OSEC-DOHB-ADA6-150045-2014	6	14847	High School Graduate or Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Hospital Operations and Patient Support Service - Engineering and Facilities Management Unit
79	Administrative Aide VI	OSEC-DOHB-ADA6-150036-2014	6	14847	High School Graduate or Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 / Airconditioning Technician Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Hospital Operations and Patient Support Service - Engineering and Facilities Management Unit
80	Administrative Aide VI	OSEC-DOHB-ADA6-150005-2004	6	14847	High School Graduate or Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 / Electrician Organizational Commitment, Integrity, Quality Service Focus, Teamwork, Stewardship of Resources, Attention to Communication, Self-Development	Hospital Operations and Patient Support Service - Engineering and Facilities Management Unit

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					Education	Training	Experience		
81	Administrative Aide VI	OSEC-DOHB-ADA6-150007-2004	6	14847	High School Graduate or Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 / Electrician	Hospital Operations and Patient Support Service - Engineering and Facilities Management Unit
82	Nursing Attendant II	OSEC-DOHB-NATT2-150019-1998	6	14847	Elementary School Graduate (preferably graduate of Caregiver/Practical Nursing/BSN or other related course)	None required	None required	None required	Nursing Service

14 JUL 2019

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA LOURDES L. EVANGELISTA, MD, DSBPP
 Chief of Hospital II
 P. Monroe St., Poblacion, Mariveles, Bataan
hr@mmh.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



Department of Health
 Central Luzon Center for Health Development
MARIVELES MENTAL HOSPITAL
P. Monroe St. Poblacion, Mariveles, Bataan.
Philippines, 2105



Instructions to Applicants:

Interested and qualified applicants shall submit the following documents to the Human Resource Management Unit:

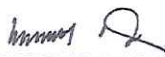

For Entry Level Positions:

1. Letter of Intent addressed to:
 Maria Lourdes L. Evangelista, MD, DSBPP
 Chief of Hospital II
 Mariveles Mental Hospital
 Mariveles, Bataan
2. Personal Data Sheet with additional Work Experience Sheet
3. Diploma
4. Transcript of Records
5. PRC Certification and Board Rating (if applicable)
6. Photocopy of License (if applicable)

For Promotion: All qualified next- in-rank shall be automatically considered candidates for promotion to the next higher position and advised to submit the following documents. Non submission of the required documents shall mean waiver on their part to be considered as candidate for promotion.

1. Letter of Intent
2. Updated Personal Data Sheet with additional Work Experience Sheet
3. Performance Evaluation (IPCR) for two rating periods
4. Certificate of Trainings
5. Photocopy of License / CS Eligibility (if applicable)

Deadline of Submission	July 14, 2019
Written Examination	until further notice
Neuro-psychiatric Screening of Pre-Qualified applicants	By appointment


VINCENT A. ISIP
 Officer-in-charge, HOPSS


For posting in conspicuous places:
 Security Bulletin Board _____
 Administrative Service Bulletin Board _____
 Nursing Service Bulletin Board _____

MMH-HRM-04-06-00